

AGENDA

COURTLAND TOWNSHIP BOARD REGULAR MEETING

May 08, 2024 at 7:00 PM

1. Meeting Called to Order
Pledge of Allegiance and Invocation
2. Approval of Agenda
3. Guest Speaker – Chief Judge Jeffrey O’Hara, 63rd District Court
4. Public Comments – Agenda Related
5. Approval of Consent Agenda:
 - A. Approval of Minutes –April 10, 2024, Regular Board Meeting
 - B. Treasurer’s Report / Approval of bills for payment – General, Sewer & Fire Funds
6. Standing Reports:
 - A. Law Enforcement Report – Kent County Sheriff Department
 - B. Supervisor’s Report: Building Permits, NKSA, GVMC and GGTC
 - C. Rockford Area Community Foundation Report
 - D. Parks and Trails Report
 - E. Fire Chief’s Report
 - F. Zoning Board of Appeals Report
 - G. Planning Commission Report
7. Old Business:
 - A. None
8. New Business:
 - A. New Hire – Fire Fighter
 - B. Resolution No. 2024-07 to approve ballot proposal for Fire Protection Millage
 - C. Storage facility for park equipment
 - D. Budget Amendment – Fire fund
 - E. Budget Amendment - Cemetery
9. Public Comment
10. Board Member Comments
11. Adjournment

UNAPPROVED

MINUTES
COURTLAND TOWNSHIP
REGULAR BOARD MEETING
April 10, 2024 - 7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

The meeting was called to order at 7:00 p.m. by Supervisor McConnon.

ROLL CALL:

Board Members present: Andersen, Brown, Frandsen, Hartman, McConnon, McIntyre and Porter.

Members absent: None

Also present: Fire Chief, Steve Mojzuk, Lt. Cammenga and 1 spectator.

APPROVAL OF AGENDA:

Approval of agenda –A motion by Frandsen, McIntyre seconded, to approve the agenda. All yes, motion carried.

PUBLIC COMMENT: None

APPROVAL OF CONSENT AGENDA:

Consent Agenda-A correction was made by Porter to the minutes of the ZBA that all variances being considered were tabled. A motion by Porter, McIntyre seconded, to approve the consent agenda, as corrected. Roll call vote: All yes, motion carried.

Approval of Minutes: Regular Board meeting March 13, 2024, with correction.

Treasurer's Report: Approval of March bills for payment- General, Sewer, Lake, and Fire Funds.

STANDING REPORTS:

Law Enforcement Report- 410 complaints, for the month, covering fraud alert, theft and break-ins of vehicles, traffic stops. 32% of calls were Courtland Twp., 68% Algoma Twp. Clerk Hartman thanked the officer for attending the Michigan Department of State Education Day on Election Security.

Supervisor's Report/ Building Permits/NKSA, GVMC and GGTC

March had 4 new residences and 2 manufactured homes for a YTD total of 11 residences and 8 manufactured homes.

NKSA: Lawsuit with EGLE over PFAS remediation. There were some machinery problems at the treatment plant that were repaired and the system is functioning normally again. The NKSA board discussed the possibility of basing the makeup charge for new hook ups to be based on flow rates due to lower than projected growth when the agreement was put in place. At this time no changes will be implemented

GVMC: No meeting

GGTC: Meeting this month

Rockford Area Community Endowment Foundation: Rockford's Got Talent generated \$28,000 toward the library expansion project and \$5,000 for the RACEF. The Foundation agreed to a \$100,000 grant to the library expansion over the next 3 years. Annual Dinner is May 3, 2024, at the Sportsman's Club, tickets are \$50 per person or \$500 to sponsor a table.

Courtland Township Park & Trails: Playground is under construction and may need caution tape to keep area safe. The Soccer Field project costs are approximately \$143,000. Annis Fish Hatchery Preserve walkway is being completed and under budget. Ideas for the artisan well were discussed. The committee is considering monument options for Davis Park. Parks Committee asked for Board direction on some type of storage facility. McConnon said he will present pricing options for a storage shed next month for the Board's consideration.

Fire Chief's Report: Number of calls for March was 37, 113 for the YTD. (Full report included in Board Packet). Bids are out for the excavation of the Burn Training Facility site. Drainage improvement for the parking lot area has been included in the Burn Training Facility budget.

Zoning Board of Appeals: The tabled variances for 8887 JeNeBe Dr., were approved.

Planning Commission Report: No meeting

OLD BUSINESS:

- A. Ball Field Fence- Motion made by Frandsen, Brown seconded, to accept Cedar Springs Fence Co. bid of \$12,435 to install a new fence at the Ball Field. All yes, motion carried.

NEW BUSINESS:

- A. Ordinance No. 2024-01 Rockford Water Service Area Ordinance-Andersen moved, Hartman seconded to approve Ordinance No. 2024-01 as written. All yes, Motion carried.
- B. Little Brower Lake Improvement Board appointments- Moved by Porter, seconded by Andersen to appoint Todd Johnson and Colleen Brown as Township representatives to the Little Brower Lake Improvement Board. All yes, Motion carried.

PUBLIC COMMENT: None

BOARD MEMBER COMMENTS:

Porter- Previous Township Hall being well remodeled.

Frandsen- Expressed her appreciation to O'Dowd Landscaping for their quick response in assisting a resident's call concerning a broken tree limb at the cemetery.

Brown-None

Hartman-None

Andersen-She visited the Previous Township Hall, as well. Spoke with residents.

McConnon-Oakfield Township is seeking Master Plan input. Repairs to Pump Station 1&6 should be done by June. Would like the Board to consider lowering the Operating Tax for a period due to excess Reserves.

McIntyre- Is Ball Field fence coming out of Parks budget? Response, yes.

Next Regular Board Meeting will be May 8, 2024, at 7:00 PM.

ADJOURNMENT:

With no further business the board meeting was adjourned at 8:06 PM.

Respectfully submitted,

Dated: _____

Susan K. Hartman, Clerk

Dated: _____

Matt McConnon, Supervisor

COURTLAND TOWNSHIP TREASURER REPORT

March 31, 2024

March 31, 2023

GENERAL FUND	TOTAL	3,735,987.41	3,571,496.82
CHOICE ONE CHECKING.....	1,193,000.49		
CHOICE ONE NEW CD.....	523,099.34		
MI CLASS	1,067,367.69		
LAKE MI CU CD #2.....	629,699.59		
KENT CO INV POOL.....	307,231.77		
CASH BOX.....	200.00		
GENERAL ESCROW.....	15,388.53		
ARPA FUND	TOTAL	446,728.77	898373.6
CHOICE ONE ARPA FUND	119,571.71		
MI CLASS	327,157.06		
FIRE FUND	TOTAL	1,082,306.62	941,390.56
CHOICE ONE CHECKING.....	448,069.99		
KENT CO INV POOL.....	227,800.13		
MI CLASS.....	406,436.50		
SPECIAL ASSESSMENT LAKES	TOTAL	126,571.53	127,291.16
BIG BROWER # 897/232.....	31,493.26		
LITTLE BROWER # 898/233....	12,576.58		
MYERS LAKE # 899/234.....	82,501.69		
SEWER	TOTAL	815,848.89	480,098.64
CHOICE ONE CHECKING.....	815,848.89		
TAX COLLECTION	TOTAL	92,477.85	15,126.60
CHOICE ONE CHECKING.....	92,250.26		
MI CLASS	227.59		
Tax collection not included in totals		6,207,443.22	6,018,650.78

TREASURER'S 2023 - 2024 MONTHLY INTEREST

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	24-Mar	YTD
GENERAL FUND													
GENERAL FUND CHECKING CHOICE ONE 1%	889.11	1,116.29	1,084.19	939.70	836.35	901.09	829.20	847.42	763.92	883.75	950.81	1,070.78	11,112.61
MI CLASS GENERAL FUND 5.4124%	0.00	3,467.02	4,388.73	4,598.95	4,768.23	4,657.92	4,851.04	4,764.07	4,951.96	4,948.40	4,580.42	4,881.22	50,857.96
KENT COUNTY FUND LEDGER 3.993%	1,755.28	1,779.14	1,395.51	743.35	770.38	831.16	893.87	968.15	996.54	975.45	984.64	954.85	13,048.32
CHOICE ONE CD NEW 5.125% matures 5/22/24	858.34	0.00	2,058.90	2,067.39	2,075.89	2,084.44	2,093.03	2,101.65	2,115.90	2,121.89	2,130.60	2,139.35	21,847.38
LMCU CD #2 5.252% matures 9/24	323.03	333.97	334.34	1,375.44	2,712.14	2,636.36	2,736.00	2,659.55	2,760.07	2,772.38	2,605.08	2,796.37	24,044.73
TOTAL INTEREST ON INVESTMENTS	3,825.76	6,696.42	9,261.67	9,724.83	11,162.99	11,110.97	11,403.14	11,340.84	11,588.39	11,701.87	11,251.55	11,842.57	120,911.00
ARPA FUND													
ARPA FUND CHOICE ONE INTEREST 1%	32.79	54.35	119.74	60.48	74.67	58.26	54.56	53.65	55.49	55.39	87.23	101.19	807.80
MI CLASS ARPA 5.4124%	3,536.72	3,626.16	2,808.79	2,768.94	2,587.49	2,527.59	2,632.42	2,585.23	2,687.18	2,685.23	1,591.42	1,496.72	31,533.89
TOTAL INTEREST ARPA FUND	3,569.51	3,680.51	2,928.53	2,829.42	2,662.16	2,585.85	2,686.98	2,638.88	2,742.67	2,740.62	1,678.65	1,597.91	32,341.69
FIRE SPECIAL REVENUE FUND													
FIRE FUND CHECKING CHOICE ONE 1%	121.02	89.36	61.90	52.65	46.13	33.92	22.56	72.36	62.98	82.02	262.15	343.59	1,250.64
FIRE LMCU CD .995 matured 5/4/23 to MI CLASS	171.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	171.67
KENT COUNTY FUND LEDGER 3.993%	486.81	493.43	539.84	551.16	571.21	616.27	662.77	717.84	738.90	723.26	730.07	707.98	7,539.54
MI CLASS FIRE FUND 5.4124%	1,454.98	2,359.09	2,405.75	2,521.01	2,613.80	2,553.34	2,659.22	2,189.22	1,885.62	1,884.27	1,744.14	1,858.71	26,129.15
TOTAL INTEREST ON INVESTMENTS	2,234.48	2,941.88	3,007.49	3,124.82	3,231.14	3,203.53	3,344.55	2,979.42	2,687.50	2,689.55	2,736.36	2,910.28	35,091.00
INLAND LAKES SPECIAL REVENUE FUND													
INLAND LAKES CHOICE ONE BANK - BB	18.22	19.83	17.29	12.75	11.19	10.49	9.96	9.95	10.29	11.51	14.63	18.01	164.12
INLAND LAKES CHOICE ONE BANK - LB	18.73	20.37	17.78	13.11	11.50	10.79	10.24	10.23	10.57	11.83	15.03	18.51	168.69
INLAND LAKES CHOICE ONE BANK - ML	60.70	66.02	57.61	42.48	37.26	34.96	33.18	33.16	34.27	38.32	48.73	59.99	546.68
GRAND TOTAL FOR ALL LAKES 1%	97.65	106.22	92.68	68.34	59.95	56.24	53.38	53.34	55.13	61.66	78.39	96.51	879.49
SEWER ENTERPRISE FUND													
SEWER FUND CHECKING CHOICE ONE BANK 1%	383.80	439.35	440.63	427.43	534.01	517.85	558.55	599.44	599.06	634.44	687.56	707.26	6,529.38
CHOICE TAX FUND INTEREST (NOT INCLUDED IN YTD)													
MI CLASS 5.4124%	11.87	5.31	5.27	419.26	816.25	2,579.23	1,888.55	47.13	395.07	859.05	805.65	448.93	8,281.57
	0.31	0.01	0.00	0.00	0.00	12,758.11	2,257.12	3.44	683.74	5,431.90	0.91	0.98	21,136.52
MONTHLY TOTALS	10,111.20	13,864.38	15,731.00	16,174.84	17,650.25	17,474.44	18,046.60	17,611.92	17,672.75	17,828.14	16,432.51	17,154.53	196,752.56

GENERAL FUND CHECKING CHOICE ONE 1%
MI CLASS GENERAL FUND 5.4124%
KENT COUNTY FUND LEDGER 3.993%
CHOICE ONE CD NEW 5.125% matures 5/22/24
LMCU CD #2 5.252% matures 9/24
TOTAL INTEREST ON INVESTMENTS

ARPA FUND
ARPA FUND CHOICE ONE INTEREST 1%
MI CLASS ARPA 5.4124%
TOTAL INTEREST ARPA FUND

FIRE SPECIAL REVENUE FUND
FIRE FUND CHECKING CHOICE ONE 1%
FIRE LMCU CD .995 matured 5/4/23 to MI CLASS
KENT COUNTY FUND LEDGER 3.993%
MI CLASS FIRE FUND 5.4124%
TOTAL INTEREST ON INVESTMENTS

INLAND LAKES SPECIAL REVENUE FUND
232 INLAND LAKES CHOICE ONE BANK - BB
233 INLAND LAKES CHOICE ONE BANK - LB
234 INLAND LAKES CHOICE ONE BANK - ML
GRAND TOTAL FOR ALL LAKES 1%

SEWER ENTERPRISE FUND
2224 SEWER FUND CHECKING CHOICE ONE BANK 1%

CHOICE TAX FUND INTEREST (NOT INCLUDED IN YTD)
MI CLASS 5.4124%

MONTHLY TOTALS

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FFUND FIRE FUND					
04/15/2024	FFUND	6352	CINTAS	CINTAS	61.30
04/15/2024	FFUND	6353	CONSUMERS	CONSUMERS ENERGY	32.64
04/15/2024	FFUND	6354	COURTLAND	COURTLAND TOWNSHIP	330.00
04/15/2024	FFUND	6355	DTE	DTE ENERGY	690.41
04/15/2024	FFUND	6356	HARDWARE	GREAT LAKES ACE	86.94
04/15/2024	FFUND	6357	KCEMS	K.C.E.M.S.	231.76
04/15/2024	FFUND	6358	O'DOWD	O'DOWD LLC	958.75
04/15/2024	FFUND	6359	STRATUS	STRATUS BUILDING SOLUTIONS	195.00
04/15/2024	FFUND	6360	WEX	WEX BANK	806.65
04/15/2024	FFUND	6361	WOLVERINE	WOLVERINE POWER SYSTEMS	1,805.42
04/25/2024	FFUND	6362	COURTLAND	COURTLAND TOWNSHIP	7,000.02
04/30/2024	FFUND	6363	CONSUMERS	CONSUMERS ENERGY	492.67
04/30/2024	FFUND	6364	FIRST	FIRST NATIONAL BANK OF OMAHA	707.13
04/30/2024	FFUND	6365	MICHWAVE	MICHWAVE TECHNOLOGIES INC	15.00
04/30/2024	FFUND	6366	PREIN	PREIN & NEWHOF	20.00

FFUND TOTALS:

Total of 15 Checks:	13,433.69
Less 0 Void Checks:	0.00
Total of 15 Disbursements:	13,433.69

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GFUND GENERAL FUND					
04/04/2024	GFUND	31337	CINTAS	CINTAS	93.79
04/04/2024	GFUND	31338	MISC	COLLEEN BROWN	125.00
04/04/2024	GFUND	31339	CONSUMERS	CONSUMERS ENERGY	626.68
04/04/2024	GFUND	31340	O'DOWD	O'DOWD LLC	2,750.00
04/04/2024	GFUND	31341	PSI	PRINTING SYSTEMS, INC.	169.20
04/04/2024	GFUND	31342	STRATUS	STRATUS BUILDING SOLUTIONS	315.00
04/15/2024	GFUND	31343	APPLIED	APPLIED INNOVATION	74.28
04/15/2024	GFUND	31344	CONSUMERS	CONSUMERS ENERGY	28.77
04/15/2024	GFUND	31345	DTE	DTE ENERGY	293.96
04/15/2024	GFUND	31346	MASTERS	MASTERS TELECOM LLC	15.74
04/15/2024	GFUND	31347	MICHWAVE	MICHWAVE TECHNOLOGIES INC	125.00
04/15/2024	GFUND	31348	O'DOWD	O'DOWD LLC	943.13
04/15/2024	GFUND	31349	SQUIRE	ROCKFORD SQUIRE NEWSPAPER	240.00
04/15/2024	GFUND	31350	SPLASH	SPLASH IRRIGATION INC.	202.48
04/15/2024	GFUND	31351	VERIZON	VERIZON	416.57
04/16/2024	GFUND	31352	VENMANS	VENMAN'S LANDSCAPE SERV.	860.00
04/17/2024	GFUND	31353	MISC	BRITTANY GARNSEY	125.00
04/17/2024	GFUND	31354	CARROT	CARROT-TOP INDUSTRIES INC	163.17
04/17/2024	GFUND	31355	CONSUMERS	CONSUMERS ENERGY	442.47
04/17/2024	GFUND	31356	MIKA	MIKA MEYERS BECKETT & JONES PLC	2,625.50
04/17/2024	GFUND	31357	PREIN	PREIN & NEWHOF	3,517.50
04/17/2024	GFUND	31358	MISC	TERESA VANHORN	125.00
04/17/2024	GFUND	31359	VENMANS	VENMAN'S LANDSCAPE SERV.	875.00
04/18/2024	GFUND	31360	MISC	COREY JARRETT	100.00
04/25/2024	GFUND	31362	BSA	B S & A SOFTWARE	7,366.00
04/25/2024	GFUND	31363	GLREC	GREAT LAKES RECREATION	43,676.00
04/25/2024	GFUND	31364	KCAAO	KCAAO	105.00
04/25/2024	GFUND	31365	KCOTREAS2	KENT COUNTY TREASURER	9,601.77
04/25/2024	GFUND	31366	MTA	MICHIGAN TOWNSHIPS ASSOC.	25.00
04/25/2024	GFUND	31367	MISC	NEW LIFE ARBORICULTURAL SERVICES	2,400.00
04/25/2024	GFUND	31368	SOUTH PEAT	SOUTH PEAT ENVIROMENTAL LLC	11,042.25
04/25/2024	GFUND	31369	VC3 INC	VC3, INC	136.50

GFUND TOTALS:

Total of 32 Checks:	89,605.76
Less 0 Void Checks:	0.00
Total of 32 Disbursements:	89,605.76

User: SUE

DB: Courtland

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LFUND SPECIAL ASSESSMENTS FUND					
04/17/2024	LFUND	2580	CONSUMERS	CONSUMERS ENERGY	28.77
LFUND TOTALS:					
Total of 1 Checks:					28.77
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					28.77

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank SFUND SEWER FUND					
04/15/2024	SFUND	4178	DTE	DTE ENERGY	292.99
04/15/2024	SFUND	4179	MISC	KAMMINGA & ROODVOETS	140,197.50
04/15/2024	SFUND	4180	NKSA	NORTH KENT SEWER AUTHORITY	19,548.83
04/15/2024	SFUND	4181	VERIZON	VERIZON	321.84
04/17/2024	SFUND	4182	SEWER CE	CONSUMERS ENERGY	1,433.96
04/17/2024	SFUND	4183	PREIN	PREIN & NEWHOF	3,320.80
04/25/2024	SFUND	4184	COURTLAND	COURTLAND TOWNSHIP	376.74
04/25/2024	SFUND	4185	F&V	F&V OPERATIONS	9,977.20
04/25/2024	SFUND	4186	NKSA	NORTH KENT SEWER AUTHORITY	16,687.07
04/25/2024	SFUND	4187	MISC	SAVATREE	980.00

SFUND TOTALS:

Total of 10 Checks:	193,136.93
Less 0 Void Checks:	0.00
Total of 10 Disbursements:	193,136.93

Courtland Township Report for April 2024



Michelle LaJoye-Young
SHERIFF
Bryan Muir
UNDERSHERIFF

Calls for Service:

• Alarms	3
• Animal Complaints	8
• Assists/Civil Matters/Welfare/Mental	12
• Assaults (Felony & Misd, Sex)	2
• Burglary (Business/Home/Barn)	1
• Car v Deer	1
• Domestic Assault/Argument	4
• Larceny/Theft	2
• MDOP (Vandalism)	1
• Drunk Driving/Misdemeanor Traffic	2
• Threats/Stalking/Harass/PPO	4
• Suicide (Threats/Completed/Attempted)	2
• Suspicious Situation/Person	8
• Traffic Crashes	11
• Traffic Stops	45
• Warrant Arrests (No Other Charges)	1
Total:	116

*Home invasion where a victim was assaulted by a known suspect. Suspect was located and arrested.

*Window broken out of a truck and tools stolen

*A percentage of incidents in Courtland/Algoma for the month was 34%/66%.



Rockford Area Community Foundation

April 10, 2024
Minutes

The regular meeting of the Rockford Area Community Endowment was called to order by president, Gordon Pickerd, at 4:01 pm at the Courtland Township Hall.

Those in attendance were board members, Gordon Pickerd, Dave Spencer, Jack Hagedorn, Neil Blakeslee, Mary Ann Andersen, Tracie Rich, Greg Doerr, and Jake Himmelspach. Also present were Jean Katt and Linda Lehman. A quorum was declared.

President Pickerd deferred approval of the March minutes as they had not been distributed.

A discussion of the upcoming banquet took place. Jake Himmelspach stated the agenda and food were set. It was decided that the winner from Rockford's Got Talent would be approached to perform at the banquet. Tom Rich will serve as MC and Dr. Shibler will be the keynote speaker. Set up will be Thursday evening. Dave Spencer and Linda Lehman will handle admission and drink tickets. Those persons being honored for Recognition Plaza will provide the names of their respective presenters.

There are nine applicants for the Rockford Area Community Foundation's scholarships. It was determined that two \$1,000.00 scholarships will be awarded. All board members are to send their top three candidates in order to Ed Ross by email. Ed will calculate the results and notify the board and the recipients.

Jean Katt presented a summary of her activities for the board in the last month. Jean gave an update on the new website which is almost completed.

Miscellaneous

Neil Blakeslee informed the board that as of this date the funds raised by our Rockford's Got Talent represent the largest community contribution for the Krause Library Expansion at approximately \$70,000. We are entitled to naming rights and if we pledge \$100,000 it will give us a significant naming opportunity. It was moved by Jake Himmelspach and seconded by Mary Ann Andersen that we commit to \$100,000 as our three year pledge. The motion passed.

Dave Spencer moved the meeting be adjourned at 5:08. The motion was seconded by Mary Ann Andersen and passed. Next meeting will be the Banquet at The Rockford Sportsmen's Club on May 3rd.

Neil Blakeslee, secretary

COURTLAND TOWNSHIP FIRE DEPARTMENT

To the Township Board and Interested Parties

This shall serve as your formal and official notification from the Fire Chief.

May 8, 2024

Treasurer's Report	\$1,082,306.62 Total Money
Financial Report	\$323,435.31 Total Budget Left

Bills from March 2024 = \$13,433.69

Numbers of Calls: 41 for the month of April.
160 calls for the year.

We are still waiting to get bids back for excavating for the live burn building.

We would like to hire Abigayle Meyerholtz as First responder. She is currently working for Rockford ambulance as an EMT.

We have Life EMS starting a MRF class on May 20th at our station 1. We have three or our members in this class.

We have had four bad accidents where we had to use our extraction tools to extricate patients out of cars in late April.

The Ladies auxiliary reports their checking account balance of \$2,957.28.

COURTLAND FIRE DEPARTMENT

April 30,2024

STEVE MOJZUK	703 CHIEFS WAGES	\$ 6,146.53
STEVE MOJZUK	71600 RETIREMENT CONTRIBUTION	\$ 307.33
STEVE MOJZUK	920 PHONE	\$ 110.00
GABRIEL SKELONC	920 PHONE	\$ 30.00
JERRY WINELAND	920 PHONE	\$ 30.00
CINTAS	930 Floor mats Station 1	\$ 61.30
CONSUMERS ENERGY	934 Siren Electric Bill	\$ 32.64
CONSUMERS ENERGY	920 Station 1 Electric Bill	\$ 317.66
CONSUMERS ENERGY	920 Station 2 Electric Bill	\$ 175.01
Courtland Township	920 Station 2 Sewer Bill	\$ 330.00
DTE	920 Station 1 Natural Gas Bill	\$ 284.26
DTE	920 Station 2 Natural Gas Bill	\$ 406.15
FIREFIGHTER SALARY	715 SOC. SEC TWP. SHARE	\$ 304.86
FIREFIGHTER SALARY	719 MEDICARE TWP. SHARE	\$ 71.30
FIRST BANK	959 See attached sheet	\$ 707.13
GREAT LAKES ACE	930 Filters, Nozzle and Clips	\$ 86.94
KCEMS	82801 Quarterly Assessment	\$ 231.76
Michwave	920 Sta.1 Internet	\$ 15.00
O'Dowd Lawncare	930 Station 1 Lawncare	\$ 268.75
O'Dowd Lawncare	930 Station 2 Fertilizing	\$ 690.00
Prein&Newhof	930 Water test	\$ 20.00
STRATUS BUILDING SOLUTIONS	930 JANITORIAL SERVICES STA.1	\$ 195.00
Wex Bank	771 Fuel (EXXON)	\$ 806.65
Wolverine Power System	930 Generator PM Satlon 1	\$ 1,100.46
Wolverine Power System	930 Generator PM Satlon 2	\$ 704.96
TOTAL		\$ 13,433.69

FIRST BANK CARD

03/14/2024	Life EMS	MFR Class Isaac	959	\$530.00
03/26/2024	Subway	Training Food	959	\$37.88
03/26/2024	Family Fare	Training Food	959	\$25.27
04/09/2024	Fatzos Pizza	Training Food	959	\$113.98

Total = \$707.13

959 = \$707.13



Courtland Township Fire Department
Rockford, MI

INCIDENT TYPE	# INCIDENTS
311 - Medical assist, assist EMS crew	2
320 - Emergency medical service, other	2
321 - EMS call, excluding vehicle accident with injury	1
322 - Motor vehicle accident with injuries	2
352 - Extrication of victim(s) from vehicle	4
444 - Power line down	1
460 - Accident, potential accident, other	1
552 - Police matter	1
561 - Unauthorized burning	1
571 - Cover assignment, standby, moveup	1
611 - Dispatched and cancelled en route	3
651 - Smoke scare, odor of smoke	1
661 - EMS call, party transported by non-fire agency	19
700 - False alarm or false call, other	1
735 - Alarm system sounded due to malfunction	1
Total:	41

Report Criteria

Agency Name: Is Equal To Courtland Fire Department
Basic Incident Date Time: Is Equal To Last Month



Courtland Township Fire Department
Rockford, MI

INCIDENT TYPE	# INCIDENTS
100 - Fire, other	1
111 - Building fire	2
142 - Brush or brush-and-grass mixture fire	2
143 - Grass fire	1
300 - Rescue, EMS incident, other	1
311 - Medical assist, assist EMS crew	26
320 - Emergency medical service, other	15
321 - EMS call, excluding vehicle accident with injury	2
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	3
331 - Lock-in (if lock out , use 511)	1
352 - Extrication of victim(s) from vehicle	4
381 - Rescue or EMS standby	2
424 - Carbon monoxide incident	1
444 - Power line down	7
460 - Accident, potential accident, other	3
500 - Service call, other	1
552 - Police matter	1
561 - Unauthorized burning	2
571 - Cover assignment, standby, moveup	1
600 - Good intent call, other	1
611 - Dispatched and cancelled en route	11
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	2
652 - Steam, vapor, fog or dust thought to be smoke	1
661 - EMS call, party transported by non-fire agency	59
700 - False alarm or false call, other	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
746 - Carbon monoxide detector activation, no CO	1
Total:	160

Report Criteria

Agency Name: Is Equal To Courtland Fire Department

Basic Incident Date Time: Is Equal To This Year



900 MONROE AVE NW
GRAND RAPIDS, MI 49503

PHONE (616) 632-8000
FAX (616) 632-8002
MIKAMEYERS.COM

James F. Scales

Direct Dial/Fax (616) 632-8047

E-mail jscales@mikameyers.com

April 11, 2024

Township Board
Township of Courtland
7450 14 Mile Road N.E.,
Rockford, Michigan 49341

Re: Fire Millage Renewal

Dear Officers and Trustees:

The Township's tax levy for fire protection purposes expired with the December 2023 tax bills and it is necessary to renew the millage this year, so it can be levied on December 2024 tax bills.

The enclosed resolution approves a ballot proposal for the August 6, 2024 election. The language is essentially the same as used in 2018, except it seeks authorization for a 10-year levy instead of the previous six-year term. A 10-year levy would expire in 2033 and could be renewed at the even year 2034 election.

Under State law, a proposal can be characterized as a "renewal" only if it is in the amount of the millage levy as reduced by the Headlee amendment. If a community wishes to go above that, it must refer to that as additional millage in the ballot. This means the ballot proposal must be worded as a renewal at .9645 mill and an increase of .0335. Some communities prefer not to present a renewal question in this manner, and simply forgo the "additional" millage. In Courtland Township's case, the additional 0.335 mill would amount to around \$16,000 in the first year. In addition, Headlee reductions will have more impact over a ten year renewal term. If the Township would prefer not to present this as a renewal and increase, please let us know and we can revise the ballot language for a renewal only at .9645 mill.

This resolution may be adopted at any regular or special Township Board meeting. **A certified copy of the ballot language must be presented to the County Clerk not later than May 14, 2024 at 4:00 p.m.** Other deadlines associated with the election are:

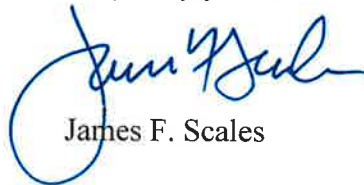
- The last day for registration other than in-person is July 22, 2024. Notice of registration must be published not later than July 8, 2024. A proposed notice is attached to the resolution as Exhibit B.

- The Election Law provides that if the Clerk's office does not maintain regular "daily" office hours, the Township must designate a specific day and time for the Clerk to be in the office to accept in person registrations. This could be a time within the usual office hours, or another time. This information should be inserted into paragraph 4 of the resolution and the notice.
- Notice of the election must be published not later than July 30, 2024. A suggested notice is attached to the resolution as Exhibit C.

The notices of registration and election must include a summary of the proposal, including a statement of the millage rate in dollars per thousand, and where a complete copy of the ballot proposal may be obtained. If this is going to be published along with a combined notice by the County, please be sure that the County will include this information or, to be certain, the Township could separately publish these notices.

Thank you. If you have any questions, please call.

Very truly yours,



James F. Scales

jll

By E-mail Only

Enclosures

cc: Matt McConnon
Susan Hartman
Steve Mojzuk

TOWNSHIP OF COURTLAND
COUNTY OF KENT, MICHIGAN

Minutes of a meeting of the Township Board of the Township of Courtland, Kent County, Michigan, held at the Courtland Township Hall, 7450 14 Mile Rd N.E., in said Township, on the 8th day of May 2024, at 7:00 p.m.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

RESOLUTION NO. 2024-07

**RESOLUTION TO APPROVE BALLOT PROPOSAL
FOR FIRE PROTECTION MILLAGE**

WHEREAS, on August 2, 1994, the electors of the Township of Courtland (the "Township") approved a 1.0 mill special property tax levy for fire protection purposes for a six-year period, and this tax levy was renewed for additional six year periods in 2000, 2006, 2012 and 2018; and

WHEREAS, authorization to levy this additional special millage expired with the 2023 tax levy; and

WHEREAS, the original 1.0 millage rate has been reduced by Headlee property tax reductions, such that the current millage rate as of 2023 was 0.9645 mill; and

WHEREAS, the Township Board finds that it is necessary for the general health and welfare of the citizens of the Township to continue to raise funds for the operation and maintenance of the Courtland Township Fire Department, the purchase of firefighting and emergency vehicles, apparatus and equipment, and the maintenance of the Township Fire Stations, and any relating financing for these purposes; and

WHEREAS, the Property Tax Limitation Act, which is Act 62 of the Public Acts of Michigan of 1933, as amended (“Act 62”), authorizes the Township to submit a ballot proposal to the Township electors for authorization to renew and increase the total tax rate limitation applicable to the Township in order to levy a tax for said purposes; and

WHEREAS, Section 358 of the Michigan Election Law, which is Act 116 of the Public Acts of Michigan of 1954, as amended (“the Michigan Election Law”), authorizes the Township Board to submit a ballot proposition to the electors of the Township at the August 6, 2024 primary election.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The question of whether to renew and to increase a tax levy to the total amount of 1.0 mill for a period of 10 years for fire protection purposes, as described in the proposed ballot, shall be submitted to the qualified electors of the Township.

2. The question shall be submitted at the August State primary election to be held on Tuesday, August 6, 2024, pursuant to the provisions of Act 62, the General Property Tax Act, and the Michigan Election Law.

3. The ballot proposal to be submitted to the electors shall be in the form attached hereto as Exhibit A, and in such form is certified to the County Clerk.

4. The last day of registration for the August 6, 2024 election in any manner other than in person is Monday, July 22, 2024. Pursuant to Section 498(1) of the Michigan Election Law, the Township Clerk or Deputy is hereby directed to be at the Clerk’s Office located at 7450 14 Mile Rd N.E., Rockford, MI 49341, on Saturday, August 3rd, from 8:00 a.m. to 4:00 p.m. to receive applications for voter registration.

5. The Township Clerk is hereby directed to provide for publication of the Notice of Registration, which is hereby approved substantially in the form attached hereto as Exhibit B, with the publication not later than July 8, 2024.

6. The Township Clerk is further directed to provide for publication of the Notice of Election, which is hereby approved substantially in the form attached hereto as Exhibit C, with such publication not later than July 30, 2024. The publication of such notice shall be made in the *Rockford Squire*, which is hereby determined to be the newspaper of general circulation in the Township reaching the largest number of persons to whom said notices are addressed, unless such notice is combined with notices published by Kent County.

7. The Township Clerk is hereby authorized and directed to follow all procedures required by the Michigan Election Law for the special election and may, as necessary, combine the notices required to be provided herein with any other notices required to be provided under State law with respect to the election.

8. The Township Clerk is hereby authorized and directed to make the necessary arrangements to deliver a certified copy of this Resolution to the Kent County Clerk as soon as possible, but in no event later than 4:00 p.m. on May 14, 2024, and to take other steps which are necessary and useful in scheduling the election.

9. The Township Clerk is hereby authorized and directed to file, within five (5) days after the election, a certified copy of the official declaration of the election results with the Kent County Treasurer.

10. All resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

AYES: Members: _____

NAYS: Members: _____

ABSENT: Members: _____

RESOLUTION DECLARED ADOPTED.

Susan K. Hartman, Clerk
Township of Courtland

STATE OF MICHIGAN)
) ss.
COUNTY OF KENT)

I, the undersigned, the duly qualified and acting Clerk of the Township of Courtland, Kent County, Michigan (the "Township"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting on the 8th day of May 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this 8th day of May, 2024.

Susan K. Hartman, Clerk
Township of Courtland

EXHIBIT A

TOWNSHIP OF COURTLAND

COUNTY OF KENT, MICHIGAN

RENEWAL OF FIRE PROTECTION MILLAGE

Shall the increase in the tax rate limitation for Courtland Township be renewed and levied on all taxable property in the amount of .9645 mill (\$0.9645 per \$1,000 of taxable value) subject to reduction as provided by law, and increased by .0355 mill (\$0.0355 per \$1,000 of taxable value) for ten years from 2024-2033, both inclusive?

This proposal is for renewal of a millage originally authorized at 1.0 mill, and the new additional millage of 0.0335 mill is intended to offset previous Headlee millage reductions. The purpose of this millage is to provide fire protection for the Township, including the operation of the Township Fire Department, the purchase and maintenance of fire and rescue motor vehicles, apparatus and equipment, the maintenance of the Township fire stations, and the payment of any debt on fire stations. The revenue from this total 1.0 mill would be disbursed to the Township and would provide estimated revenue of \$458,000 in the first calendar year of this renewal.

Yes
No

EXHIBIT B

TOWNSHIP OF COURTLAND

COUNTY OF KENT, MICHIGAN

**NOTICE TO COURTLAND TOWNSHIP RESIDENTS OF
VOTER REGISTRATION FOR THE AUGUST 6, 2024 ELECTION**

The Courtland Township Board has scheduled a special Township election for a ballot proposal to be held in conjunction with the State Primary Election on August 6, 2024. Any qualified resident of Courtland Township who is not already registered may register to vote in-person, by mail or online until July 22, 2024. A qualified resident may also register to vote in person at the Courtland Township Hall, 7450 14 Mile Road N.E., Rockford, Michigan 49341 during the Clerk's regular office hours and on Saturday, August 3, 2024 from 8:00 a.m. to 4:00 p.m. or at the Township Hall on the day of the election. This is a summary of the proposal to be considered at the election:

RENEWAL OF FIRE PROTECTION MILLAGE

A request for renewal of a millage for fire protection purposes in the amount of .9645 mill (\$0.9645 per \$1,000 of taxable value) and an increase of .0335 mill (\$0.0355 per \$1,000 of taxable value) for a total of 1.0 mills (\$1.00 per \$1,000 of taxable value), for ten years from 2024 through 2033.

Candidates will also be nominated for the following offices: Clerk, Treasurer, Supervisor and 4 Trustees

The full text of this ballot proposal may be obtained free of charge from the Township Clerk's office 7450 14 Mile Road N.E., Rockford, Michigan 49341.

Susan K. Hartman, Township Clerk
Township of Courtland

EXHIBIT C

TOWNSHIP OF COURTLAND

COUNTY OF KENT, MICHIGAN

NOTICE OF AUGUST 6, 2024 ELECTION ON LOCAL PROPOSAL

Notice is hereby given that an election will be held in the Township of Courtland, on Tuesday, August 6, 2024, from 7:00 a.m. to 8:00 p.m., in conjunction with the State Primary Election, to vote for candidates for the offices listed below and for a Township Ballot Proposal summarized as follows:

RENEWAL OF FIRE PROTECTION MILLAGE

A request for renewal of a millage for fire protection purposes in the amount of .9645 mill (\$0.9645 per \$1,000 of taxable value) and an increase of .0335 mill (\$0.0335 per \$1,000 of taxable value) for a total of 1.0 mills (\$1.00 per \$1,000 of taxable value), for ten years from 2024 through 2033.

The full text of this ballot proposal may be obtained free of charge from the Township Clerk's office 7450 14 Mile Road N.E., Rockford, Michigan 49341.

Candidates will also be nominated for the following offices: **Clerk, Treasurer, Supervisor and 4 Trustees**

Polling Place Location:

Precinct 1, Courtland Township Fire Station#2, 9535 Myers Lake Ave NE

Precinct 2, Rockford Springs Community Church, 5815 14 Mile Rd

Precinct 3, Courtland Township Hall, 7450 14 Mile Rd NE

Susan K. Hartman, Clerk
Township of Courtland



Quote

Account Number - 278839

Estimate # QUOKSA6570

5/6/2024

Kirby Built, LLC
222 State Street
Batavia IL (630) 845-5422
keyaccounts@kirbybuilt.com

Customer
Sue Hartman
Courtland Township
7450 14 mile road NE
Rockford MI 49341
(616) 302-6110

Ship To
Sue Hartman
Courtland Township
7450 14 mile road NE
Rockford MI 49341

Item	Qty	Rate	Amount	Estimated Lead Time
VCJ1850-GN Cassidy Receptacle/ 32 Gal Rain Bonnet Lid Receptacle Green/ Green	13	\$848.85	\$11,035.05	Ships in 1 to 2 Days
LIFTGATE Liftgate Fees	1	\$90.00	\$90.00	

Subtotal	\$11,125.05
Tax Total (%)	\$0.00
Shipping	\$449.84
Total	\$11,574.89

*Estimated lead time is based on normal fulfillment time of an order at this moment. Orders with large quantities may require additional time. These estimates are subject to change based on the nationwide supply chain issue.

PRICING FOR THIS QUOTE IS LOCKED IN FOR 30 DAYS