

AGENDA  
COURTLAND TOWNSHIP BOARD REGULAR MEETING  
March 13, 2024 @ 7:00 PM

1. Meeting Called to Order  
Pledge of Allegiance and Invocation
2. Approval of Agenda
3. Public Comments
4. BUDGET HEARING: FISCAL YEAR 2024-2025
  - A. General Fund
  - B. Fire Fund
  - C. Sewer Fund
  - D. Special Assessment (Lakes)
  - E. Twp. Bd. Salary Resolution, 2024-06
5. Approval of Consent Agenda:
  - A. Approval of Minutes – February 14, 2024, Regular Board Meeting
  - B. Treasurer's Report /Approval of bills for payment – General, Sewer, & Fire Fund
6. Standing Reports:
  - A. Supervisor's Report/Building Permits/ NKSA, GVMC and GGTC
  - B. Rockford Community Endowment
  - C. North Kent Community Enrichment
  - D. Courtland Park/Trails Report
  - E. Fire Chief's Report
  - F. Zoning Board of Appeals Report
  - G. Planning Commission Report
7. Old Business:
  - A. Township Signs Proposal
8. New Business:
  - A. New Hire – Isaac Slagel, Firefighter
  - B. Lawn Care - Cemetery
  - C. Fee Schedule
  - D. Pricing for Cemetery Lots
9. Public Comments
10. Board Member Comments
11. Adjournment

## Courtland Township Proposed Budget 2024-2025

GL NUMBER	DESCRIPTION	2023-2024 Budget	YTD BALANCE 01/31/24	Est. Year End 2023-2024	Proposed Budget 2024-2025
-----------	-------------	---------------------	-------------------------	----------------------------	------------------------------

### Revenues

Fund 101 - GENERAL FUND

101-000-40100	CURRENT PROPERTY TAX	\$ 325,000.00	216,705.18	\$ 325,000.00	\$ 350,000.00
101-000-40400	PPTX STATE REIMBURSEMENT	\$ -	0.00	\$ -	\$ -
101-000-40700	DELINQUENT INSTALLMENT	\$ 10,000.00	4,524.76	\$ 5,429.71	\$ 5,000.00
101-000-42400	STREET LIGHTS	\$ 2,500.00	3,705.09	\$ 4,446.11	\$ 4,000.00
101-000-43000	MHC TAXES	\$ 2,500.00	1,666.00	\$ 1,999.20	\$ 2,500.00
101-000-44800	COLLECTION FEES	\$ -	0.00	\$ -	\$ -
101-000-47400	CABLE TV FRANCHISE FEES	\$ 65,000.00	48,120.02	\$ 65,000.00	\$ 65,000.00
101-000-47600	STORM WATER PERMITS	\$ -	0.00	\$ -	\$ -
101-000-47700	BUILDING PERMITS	\$ 6,000.00	3,836.55	\$ 4,603.86	\$ 6,000.00
101-000-47800	ELECTRICAL PERMITS	\$ 5,000.00	1,459.90	\$ 1,751.88	\$ 4,000.00
101-000-47900	PLUMBING PERMITS	\$ 2,000.00	729.05	\$ 874.86	\$ 2,000.00
101-000-48000	MECHANICAL PERMITS	\$ 2,500.00	1,481.90	\$ 1,778.28	\$ 3,000.00
101-000-50500	FEDERAL GRANTS	\$ -	0.00	\$ -	\$ -
101-000-52800	AMERICAN RESCUE PLAN ACT (ARP)	\$ -	0.00	\$ -	\$ -
101-000-57300	LOCAL COMMUNITY STABILIZATION	\$ 12,000.00	212,750.09	\$ 212,750.09	\$ 30,237.00
101-000-57400	STATE SHARED REVENUE	\$1,012,650.00	635,934.00	\$ 969,627.00	\$ 993,890.00
101-000-57700	STATE SHARING PUBLIC SAFETY	\$ -	192.00	\$ 230.40	\$ -
101-000-57700	ELECTION REIMBURSEMENT	\$ -	4,500.00	\$ 4,500.00	\$ 10,000.00
101-000-60700	APPEALS BOARD FEES	\$ -	0.00	\$ -	\$ -
101-000-60701	PLANNING COMMISSION FEES	\$ -	0.00	\$ -	\$ -
101-000-60702	LAND DIVISION FEES	\$ 1,000.00	650.00	\$ 780.00	\$ 1,000.00
101-000-60800	APPEALS BOARD FEES	\$ 3,000.00	1,000.00	\$ 1,200.00	\$ 2,000.00
101-000-60900	PLANNING COMMISSION FEES	\$ 4,000.00	3,500.00	\$ 4,200.00	\$ 5,000.00
101-000-62600	SUMMER TAX COLLECTION FEES	\$ 15,000.00	13,292.50	\$ 13,292.50	\$ 15,000.00
101-000-63400	GRAVE OPENINGS	\$ 18,000.00	12,710.00	\$ 15,252.00	\$ 18,000.00
101-000-64300	SALE OF CEMETERY LOT	\$ 10,000.00	9,550.00	\$ 11,000.00	\$ 12,000.00
101-000-65000	DOG LICENSES	\$ 100.00	31.20	\$ 37.44	\$ 100.00
101-000-65700	ORDINANCE FINES & COSTS	\$ -	0.00	\$ -	\$ -
101-000-66400	INTEREST	\$ 20,000.00	77,052.85	\$ 92,463.42	\$ 50,000.00
101-000-66401	INTEREST	\$ 7,000.00	9,091.02	\$ 10,909.22	\$ 7,000.00
101-000-66500	INTEREST ON TAXES	\$ 3,500.00	10,137.28	\$ 12,164.74	\$ 7,000.00
101-000-66700	RENTAL-TWP HALL	\$ 5,000.00	5,025.00	\$ 6,030.00	\$ 5,000.00
101-000-67100	MISCELLANEOUS	\$ 2,000.00	1,863.85	\$ 2,000.00	\$ 2,000.00
101-000-67600	REIMBURSEMENTS	\$ -	0.00	\$ -	\$ -
101-000-68000	SALE OF PROPERTY	\$ -	0.00	\$ -	\$ -
101-000-68800	OAKS OF ROCKFORD	\$ -	0.00	\$ -	\$ -
101-000-68900	CONTRIBUTIONS	\$ -	0.00	\$ -	\$ -
101-000-69900	TRANSFERS IN	\$ -	0.00	\$ -	\$ -
<b>Total</b>		<b>\$1,533,750.00</b>	<b>\$1,279,508.24</b>	<b>\$ 1,767,320.71</b>	<b>\$ 1,599,727.00</b>

### Expenses

## Courtland Township Proposed Budget 2024-2025

GL NUMBER	DESCRIPTION	2023-2024 Budget	YTD BALANCE 01/31/24	Est. Year End 2023-2024	Proposed Budget 2024-2025
<b>Dept 101 - TOWNSHIP BOARD</b>					
101-101-72500	BOARD/TRUSTEES	23,484.00	19,570.00	\$ 23,484.00	\$ 23,484.00
101-101-87000	MILEAGE, SCHOOL, DUES	3,000.00	1,259.70	\$ 1,511.64	\$ 3,000.00
<b>Total</b>		<b>\$ 26,484.00</b>	<b>\$ 20,829.70</b>	<b>\$ 24,995.64</b>	<b>\$ 26,484.00</b>
<b>Dept 171 - SUPERVISOR</b>					
101-171-70300	SALARY	37,131.50	30,942.90	\$ 37,131.48	\$ 38,988.08
101-171-70400	DEPUTY	0.00	0.00	\$ -	\$ -
101-171-71600	RETIREMENT CONTRIBUTION	1,856.58	1,547.10	\$ 1,856.52	\$ 1,949.41
101-171-87000	MILEAGE, SCHOOL, DUES	1,000.00	140.00	\$ 168.00	\$ 1,000.00
<b>Total</b>		<b>\$ 39,988.08</b>	<b>\$ 32,630.00</b>	<b>\$ 39,156.00</b>	<b>\$ 41,937.48</b>
<b>Dept 191 - ELECTIONS</b>					
101-191-70800	HOURLY/TRAINING	21,000.00	12,056.28	\$ 14,467.54	\$ 25,000.00
101-191-75200	OFFICE SUPPLIES	9,000.00	11,802.91	\$ 14,163.49	\$ 15,000.00
101-191-98100	VOTING MACHINE INSPE	4,500.00	4,454.00	\$ 5,344.80	\$ 6,000.00
<b>Total</b>		<b>\$ 34,500.00</b>	<b>\$ 28,313.19</b>	<b>\$ 33,975.83</b>	<b>\$ 46,000.00</b>
<b>Dept 206 - GENERAL ADMINISTRATION</b>					
101-206-70600	CLERICAL- ADMIN ASSIST	25,000.00	18,021.45	\$ 21,625.74	\$ 25,000.00
101-206-70900	ZONING ADMINISTRATOR	14,059.50	11,716.30	\$ 14,059.56	\$ 14,762.48
101-206-70901	COMPLIANCE OFFICER	5,948.25	4,956.90	\$ 5,948.28	\$ 6,245.66
101-206-71600	RETIREMENT CONTRIBUTION -ADM	1,300.00	888.93	\$ 1,066.72	\$ 1,365.00
101-206-71601	RETIREMENT CONTRIBUTION - ZA	702.98	0.00	\$ -	\$ 738.13
101-206-71602	RETIREMENT CONTRIBUTION -COM	147.50	247.80	\$ 297.36	\$ 154.88
101-206-72600	OFFICE SUPP./COPIER RENTAL	0.00	0.00	\$ -	\$ -
101-206-75200	OFFICE SUPPLIES	10,000.00	7,922.98	\$ 9,507.58	\$ 10,000.00
101-206-80100	PROFESSIONAL SERVICE	60,000.00	6,882.83	\$ 8,259.40	\$ 120,000.00
101-206-80700	AUDIT FEES	6,500.00	6,300.00	\$ 7,560.00	\$ 7,000.00
101-206-82600	LEGAL FEES	45,000.00	21,795.14	\$ 26,154.17	\$ 40,000.00
101-206-85000	COMMUNICATIONS	0.00	0.00	\$ -	\$ -
101-206-85100	POSTAGE	9,000.00	13,311.78	\$ 15,974.14	\$ 18,000.00
101-206-87000	MILEAGE, SCHOOL, DUES	1,000.00	156.67	\$ 188.00	\$ 1,000.00
101-206-88500	COMMUNITY RELATIONS	35,000.00	26,823.94	\$ 32,188.73	\$ 35,000.00
101-206-88501	ROCKFORD FRANCHISE CABLE FEE	7,000.00	4,773.88	\$ 5,728.66	\$ 7,000.00
101-206-90300	LEGAL PUBLICATIONS	4,000.00	2,673.00	\$ 3,207.60	\$ 4,000.00
101-206-90500	NEWSLETTER	2,500.00	2,085.79	\$ 2,502.95	\$ 2,500.00
101-206-92000	PHONE	6,000.00	5,931.26	\$ 7,117.51	\$ 7,500.00
101-206-93200	EQUIPMENT MAINTENANC	0.00	0.00	\$ -	\$ -
101-206-93300	SOFTWARE MAINT AGREEMENTS	25,000.00	25,306.00	\$ 30,367.20	\$ 30,000.00
101-206-94800	COMPUTER SERVICES	10,000.00	0.00	\$ -	\$ 10,000.00
101-206-95500	BANK SERVICE CHARGES	0.00	25.00	\$ 30.00	\$ -
101-206-95800	MEMBERSHIP DUES	15,000.00	12,903.52	\$ 15,484.22	\$ 15,000.00
101-206-96200	MISCELLANEOUS	1,000.00	50.00	\$ 60.00	\$ 1,000.00
101-206-98300	LEASED ASSETS	2,000.00	670.68	\$ 804.82	\$ 2,000.00

## Courtland Township Proposed Budget 2024-2025

GL NUMBER	DESCRIPTION	2023-2024 Budget	YTD BALANCE 01/31/24	Est. Year End 2023-2024	Proposed Budget 2024-2025
101-206-98302	ENGINEER	15,000.00	11,712.55	\$ 14,055.06	\$ 15,000.00
101-206-98303	FURNITURE & OFFICE EQUIPMENT	6,000.00	2,575.18	\$ 3,090.22	\$ 6,000.00
<b>Total</b>		<b>\$ 301,158.23</b>	<b>\$ 185,156.40</b>	<b>\$ 222,187.68</b>	<b>\$ 379,266.14</b>
Dept 209 - ASSESSOR					
101-209-70300	SALARY	49,911.23	41,592.70	\$ 49,911.24	\$ 52,406.79
101-209-70600	CLERICAL	3,000.00	71.75	\$ 86.10	\$ 3,000.00
101-209-71600	RETIREMENT CONTRIBUTION	2,440.07	2,083.19	\$ 2,499.83	\$ 2,562.07
101-209-71601	RETIREMENT CONTRIBUTION	50.00	0.00	\$ -	\$ 50.00
101-209-80100	PROFESSIONAL SERVICE	0.00	0.00	\$ -	\$ -
101-209-87000	MILEAGE, SCHOOL, DUES	2,000.00	1,051.89	\$ 1,262.27	\$ 2,000.00
101-209-93300	SOFTWARE MAINTENANCE AGREEM	5,800.00	5,695.99	\$ 6,835.19	\$ 6,000.00
101-209-95800	MEMBERSHIP DUES, SCH	500.00	41.00	\$ 49.20	\$ 500.00
101-209-95810	LEGAL FEES	3,000.00	0.00	\$ -	\$ 3,000.00
<b>Total</b>		<b>\$ 66,701.30</b>	<b>\$ 50,536.52</b>	<b>\$ 60,643.82</b>	<b>\$ 69,518.87</b>
Dept 215 - CLERK					
101-215-70300	SALARY	40,015.50	33,346.30	\$ 40,015.56	\$ 50,000.00
101-215-70400	DEPUTY	35,610.00	19,623.02	\$ 23,547.62	\$ 35,000.00
101-215-71600	RETIREMENT CONTRIBUTION - CLERK	1,905.50	1,667.30	\$ 2,000.76	\$ 2,500.00
101-215-71601	RETIREMENT CONTRIBUTION - DEPT	1,287.50	981.16	\$ 1,177.39	\$ 1,750.00
101-215-87000	MILEAGE, SCHOOL, DUES	5,000.00	4,003.01	\$ 4,803.61	\$ 5,000.00
<b>Total</b>		<b>\$ 83,818.50</b>	<b>\$ 59,620.79</b>	<b>\$ 71,544.95</b>	<b>\$ 94,250.00</b>
Dept 253 - TREASURER					
101-253-70300	SALARY	\$ 40,015.50	\$ 33,346.30	\$ 40,015.56	\$ 42,016.28
101-253-70400	DEPUTY	\$ 25,000.00	\$ 20,489.77	\$ 24,587.72	\$ 35,000.00
101-253-71600	RETIREMENT CONTRIBUTION - TREASURER	\$ 1,905.50	\$ 1,700.10	\$ 2,040.12	\$ 2,100.81
101-253-71601	RETIREMENT CONTRIBUTION - DEPT	\$ 1,030.00	\$ 1,116.71	\$ 1,340.05	\$ 1,750.00
101-253-87000	MILEAGE, SCHOOL, DUES	\$ 5,000.00	\$ 2,886.00	\$ 3,463.20	\$ 8,000.00
<b>Total</b>		<b>\$ 72,951.00</b>	<b>\$ 59,538.88</b>	<b>\$ 71,446.66</b>	<b>\$ 88,867.09</b>
Dept 261 - INSURANCE & BONDS					
101-261-84000	INSURANCE & BONDS	15,000.00	10,386.00	\$ 12,463.20	\$ 15,000.00
<b>Total</b>		<b>\$ 15,000.00</b>	<b>\$ 10,386.00</b>	<b>\$ 12,463.20</b>	<b>\$ 15,000.00</b>
Dept 265 - BUILDING AND GROUNDS					
101-265-72600	SUPPLIES	0.00	0.00	\$ -	\$ -
101-265-75200	OFFICE SUPPLIES	0.00	0.00	\$ -	\$ -
101-265-80200	JANITORIAL	0.00	0.00	\$ -	\$ -
101-265-85000	COMMUNICATIONS	0.00	0.00	\$ -	\$ -
101-265-92000	UTILITIES	12,000.00	8,122.44	\$ 9,746.93	\$ 12,000.00
101-265-93000	BUILDING MAINTENANCE & GROUNDS	150,000.00	23,340.42	\$ 28,008.50	\$ 100,000.00
101-265-93200	EQUIPMENT MAINTENANCE	0.00	0.00	\$ -	\$ -
101-265-98300	NEW EQUIPMENT	5,000.00	0.00	\$ -	\$ 5,000.00

## Courtland Township Proposed Budget 2024-2025

GL NUMBER	DESCRIPTION	2023-2024 Budget	YTD BALANCE 01/31/24	Est. Year End 2023-2024	Proposed Budget 2024-2025
<b>Total</b>		<b>\$ 167,000.00</b>	<b>\$ 31,462.86</b>	<b>\$ 37,755.43</b>	<b>\$ 117,000.00</b>
Dept 276 - CEMETERY					
101-276-74000	SUPPLIES, EQUIPMENT	15,000.00	875.00	\$ 1,050.00	\$ 10,000.00
101-276-81200	GRAVE OPENINGS, CLOS	18,000.00	13,010.00	\$ 15,612.00	\$ 18,000.00
101-276-92000	UTILITIES	500.00	294.01	\$ 352.81	\$ 500.00
101-276-93000	BUILDING MAINT & GROUNDS	15,000.00	18,650.00	\$ 22,380.00	\$ 25,000.00
101-276-94000	SERVICE AGREEMENTS	1,000.00	0.00	\$ -	\$ 1,000.00
<b>Total</b>		<b>\$ 49,500.00</b>	<b>\$ 32,829.01</b>	<b>\$ 39,394.81</b>	<b>\$ 54,500.00</b>
Dept 371 - INSPECTIONS					
101-371-83900	ELECTRICAL PERMITS	0.00	0.00	\$ -	
101-371-96300	PERMIT REFUNDS	0.00	0.00	\$ -	
<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>		
Dept 400 - PLANNING AND APPEALS BOARDS					
101-400-72500	ZBA, BOR, PC - PER DIEM	10,000.00	4,835.00	\$ 5,802.00	\$ 10,000.00
101-400-80100	PROFESSIONAL SERVICE	40,000.00	18,392.77	\$ 22,071.32	\$ 40,000.00
<b>Total</b>		<b>\$ 50,000.00</b>	<b>\$ 23,227.77</b>	<b>\$ 27,873.32</b>	<b>\$ 50,000.00</b>
Dept 448 - UTILITIES STREET LIGHTS					
101-448-92000	UTILITIES	7,000.00	5,589.52	\$ 6,707.42	\$ 7,500.00
<b>Total</b>		<b>\$ 7,000.00</b>	<b>\$ 5,589.52</b>		<b>\$ 7,500.00</b>
Dept 449 - ROADS					
101-449-78200	DUST LAYER	4,000.00	2,585.15	\$ 3,102.18	\$ 4,000.00
101-449-97400	ROAD CONSTRUCTION	495,000.00	470,917.07	\$ 471,000.00	\$ 510,000.00
<b>Total</b>		<b>\$ 499,000.00</b>	<b>\$ 473,502.22</b>	<b>\$ 474,102.18</b>	<b>\$ 514,000.00</b>
Dept 631 - HEALTH - SUBSTANCE ABUSE					
101-631-80100	PROFESSIONAL SERVICE	5,000.00	5,000.00	\$ 5,000.00	\$ 5,000.00
<b>Total</b>		<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>
Dept 751 - PARKS AND RECREATION					
101-751-93000	MAINTENANCE & GROUNDS	15,000.00	14,971.21	\$ 17,965.45	\$ 20,000.00
101-751-97000	CAPITAL OUTLAY	450,000.00	90,440.36	\$ 108,528.43	\$ 300,000.00
101-751-98000	GROUNDS KEEPER	0.00	0.00	\$ -	\$ -
<b>Total</b>		<b>\$ 465,000.00</b>	<b>\$ 105,411.57</b>	<b>\$ 126,493.88</b>	<b>\$ 320,000.00</b>
Dept 790 - KENT COUNTY ASSESSMENTS					
101-790-96900	KENT CO. ASSESSMENT	5,000.00	3,966.78	\$ 4,760.14	\$ 5,000.00
<b>Total</b>		<b>\$ 5,000.00</b>	<b>\$ 3,966.78</b>		<b>\$ 5,000.00</b>
Dept 850 - OTHER TOWNSHIP FUNCTIONS					
101-850-71500	SOC. SEC., TWP. SHAR	23,000.00	13,769.57	\$ 16,523.48	\$ 25,000.00

## Courtland Township Proposed Budget 2024-2025

GL NUMBER	DESCRIPTION	2023-2024 Budget	YTD BALANCE 01/31/24	Est. Year End 2023-2024	Proposed Budget 2024-2025
101-850-71900	MEDICARE, TWP. SHARE	6,000.00	3,220.28	\$ 3,864.34	\$ 6,000.00
101-850-92000	UTILITIES STREET LIGHTS	0.00	0.00	\$ -	\$ -
101-850-96200	UNCATEGORIZED	0.00	0.00	\$ -	\$ -
<b>Total</b>		<b>\$ 29,000.00</b>	<b>\$ 16,989.85</b>	<b>\$ 20,387.82</b>	<b>\$ 31,000.00</b>
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		1,533,750.00	1,279,508.24	\$ 1,535,409.89	<b>1,599,727.00</b>
TOTAL EXPENDITURES		1,927,351.11	1,147,566.24	\$ 1,377,079.49	<b>1,865,323.58</b>
NET OF REVENUES & EXPENDITURES		<b>(393,601.11)</b>	131,942.00	\$ 158,330.40	<b>(265,596.58)</b>

**Current Fund Bala \$ 3,705,519.82 1/31/2024**

## Courtland Township Fire Department Proposed Budget 2024-2025

GL NUMBER	DESCRIPTION	Budget 2023-2024	YTD BALANCE 12/31/2022	Est. Year End 2023-2024	Proposed Budget 2024-2025
<b>Revenues</b>					
<b>Fund 206 - FIRE DEPT FUND</b>					
206-000-40100	CURRENT PROPERTY TAX	370,000.00	274,730.20	\$ 360,000.00	\$ 375,000.00
206-000-40700	DELINQUENT INSTALLMENTS	7,500.00	5,736.33	\$ 6,883.60	\$ 7,000.00
206-000-50500	FEDERAL GRANTS	0.00	0.00	\$ -	\$ -
206-000-50503	FIRST RESPONDER HAZARD PAY-G	0.00	0.00	\$ -	\$ -
206-000-50504	KENT CO CARES ACT GRAND PROC	0.00	0.00	\$ -	\$ -
206-000-66400	INTEREST	2,500.00	25,453.03	\$ 30,543.64	\$ 20,000.00
206-000-66401	INTEREST	1,000.00	1,383.80	\$ 1,660.56	\$ 1,000.00
206-000-67100	MISCELLANEOUS	200.00	1,872.00	\$ 2,246.40	\$ 500.00
206-000-68000	SALE OF PROPERTY	0.00	0.00	\$ -	\$ -
206-000-68900	CONTRIBUTIONS	0.00	8,486.00	\$ 10,183.20	\$ -
206-000-69000	911 ADDRESS SIGNS	500.00	330.00	\$ 396.00	\$ 500.00
206-000-69900	TRANSFERS IN	0.00	0.00	\$ -	\$ -
206-000-99900	TRANSFERS OUT	0.00	0.00	\$ -	\$ -
<b>Net - Dept 000 - GENERAL</b>		<b>381,700.00</b>	<b>317,991.36</b>	<b>\$ 381,589.63</b>	<b>\$ 404,000.00</b>

### Expenses

<b>Dept 336 - FIRE DEPT</b>					
206-336-70300	WAGES - CHIEF	67,053.00	55,877.50	\$ 67,053.00	\$ 70,405.65
206-336-70400	WAGES - DEPUTY CHIEF	8,976.45	374.02	\$ 448.82	\$ 9,425.27
206-336-70500	WAGES - FIRE PERSONNEL	56,500.00	58,418.59	\$ 70,102.31	\$ 63,000.00
206-336-70700	CUSTODIAL SALARY	0.00	0.00	\$ -	\$ -
206-336-71600	RETIREMENT CONTRIBUTION - CH	3,352.65	2,793.90	\$ 3,352.68	\$ 3,520.00
206-336-71601	RETIREMENT CONTRIBUTION -DEF	450.00	18.70	\$ 22.44	\$ 470.00
206-336-75200	OFFICE SUPPLIES AND POSTAGE	500.00	0.00	\$ -	\$ 500.00
206-336-75201	SUPPLIES - 911 SIGNS	700.00	526.05	\$ 631.26	\$ 700.00
206-336-75500	MEDICAL SUPPLIES	3,500.00	4,049.22	\$ 4,859.06	\$ 3,500.00
206-336-77100	FUEL	12,000.00	8,853.90	\$ 10,624.68	\$ 11,000.00
206-336-82800	PHYSICAL-MEDICAL	6,000.00	991.00	\$ 1,189.20	\$ 7,000.00
206-336-82801	KCEMS ASSESSMENT	1,350.00	961.70	\$ 1,154.04	\$ 1,350.00
206-336-87000	TRAVEL & CONFERENCE	600.00	0.00	\$ -	\$ 600.00
206-336-91000	INSURANCE & BONDS	20,000.00	23,207.00	\$ 27,848.40	\$ 20,000.00
206-336-92000	UTILITIES	18,000.00	11,118.00	\$ 13,341.60	\$ 17,000.00
206-336-93000	BUILDING MAINTENANCE	20,000.00	8,687.30	\$ 10,424.76	\$ 24,000.00
206-336-93300	SUPPORT EQUIP. MAINT	10,000.00	8,787.10	\$ 10,544.52	\$ 12,000.00
206-336-93400	SIREN MAINTENANCE	2,600.00	2,404.67	\$ 2,885.60	\$ 2,600.00
206-336-93900	VEHICLE MAINTENANCE	15,000.00	8,260.36	\$ 9,912.43	\$ 15,000.00
206-336-95500	BANK SERVICE CHARGES	300.00	25.00	\$ 30.00	\$ 300.00
206-336-95800	MEMBERSHIP DUES	500.00	285.00	\$ 342.00	\$ 500.00
206-336-95900	EDUCATION	13,000.00	8,801.11	\$ 10,561.33	\$ 15,000.00
206-336-95901	EDUCATION-CHIEF	1,000.00	256.24	\$ 307.49	\$ 1,000.00

206-336-96200	MISCELLANEOUS	2,000.00	743.99	\$ 892.79	\$ 2,000.00
206-336-96900	KENT CO ASSESSMENT	30,000.00	14,126.10	\$ 16,951.32	\$ 16,000.00
206-336-97700	EQUIPMENT FUND	25,000.00	15,896.53	\$ 19,075.84	\$ 25,000.00
206-336-97701	CAPITAL PROJECTS	70,000.00	60,625.52	\$ 60,625.52	\$ -
Net - Dept 336 - FIRE DEPT		\$ 388,382.10	\$ 296,088.50	\$ 343,181.10	\$ 321,870.92
Dept 850 - OTHER TOWNSHIP FUNCTIONS					
206-850-71500	SOC. SEC. TWP. SHAR	8,000.00	6,290.47	\$ 7,548.56	\$ 8,000.00
206-850-71900	MEDICARE, TWP SHARE	1,650.00	1,471.16	\$ 1,765.39	\$ 1,900.00
Net - Dept 850 - OTHER TOWNSHIP FUNCTIONS		\$ 9,650.00	\$ 7,761.63		\$ 9,900.00
TOTAL REVENUES		371,500.00	317,991.36	\$ 423,988.48	\$ 404,000.00
TOTAL EXPENDITURES		309,865.00	296,088.50	\$ 394,784.67	\$ 331,770.92
NET OF REVENUES & EXPENDITURES		\$ 61,635.00	\$ 21,902.86		\$ 72,229.08

**Current Fund Balance \$**

**684,904.46** As of 12/31/2023



## Courtland Township Sewer Proposed Budget 2023-2024

GL NUMBER	DESCRIPTION	Budget 2023-2024	YTD BALANCE 12/31/2023	Est. Year End 2023-2024	Proposed Budget 2024-2025
-----------	-------------	---------------------	---------------------------	----------------------------	------------------------------

### Revenues

<b>Fund 590 - SEWER FUND</b>					
590-000-40200	SEWER ON TAX ROLL	10,000.00	25,621.35	\$ 30,745.62	\$ 20,000.00
590-000-40201	INSTALLMENTS ON TAX	0.00	0.00	\$ -	\$ -
590-000-40700	DELINQUENT INSTALLME	2,500.00	3,710.50	\$ 4,452.60	\$ 3,000.00
590-000-40800	DELINQUENT SEWER	2,000.00	0.00	\$ -	\$ -
590-000-47600	PERMITS/CONNECTION FEES	2,000.00	600.00	\$ 720.00	\$ 2,000.00
590-000-54500	STATE GRANTS	0.00	0.00	\$ -	\$ -
590-000-62700	QUARTERLIES - BILLED	675,600.00	508,338.13	\$ 610,005.76	\$ 739,000.00
590-000-62800	QUARTERLIES - PENALT	10,000.00	7,810.60	\$ 9,372.72	\$ 8,000.00
590-000-66400	INTEREST	0.00	0.00	\$ -	\$ -
590-000-66401	INTEREST - CHOICE 1 BANK	1,500.00	5,134.56	\$ 6,161.47	\$ 3,000.00
590-000-67100	MISCELLANEOUS	0.00	0.00	\$ -	\$ -
590-000-67202	DEFERRED CONNECTIONS	0.00	0.00	\$ -	\$ -
590-000-69900	TRANSFERS IN	0.00	0.00	\$ -	\$ -
590-000-99900	TRANSFERS OUT	0.00	0.00	\$ -	\$ -
<b>Net - Dept 000 - GENERAL</b>		<b>\$ 703,600.00</b>	<b>\$ 551,215.14</b>		<b>\$ 775,000.00</b>

### Expenses

**Dept 527 - SEWER OPERATIONS**

590-527-70300	SALARY	3,822.00	3,553.53	\$ 4,264.24	\$ 4,013.10
590-527-71600	RETIREMENT CONTRIBUTION	191.10	167.41	\$ 200.89	\$ 200.00
590-527-72600	SUPPLIES, POSTAGE	0.00	0.00	\$ -	\$ -
590-527-75200	OFFICE SUPPLIES & POSTAGE	2,000.00	1,151.53	\$ 1,381.84	\$ 2,000.00
590-527-80100	PROFESSIONAL SERVICE	50,000.00	28,335.13	\$ 34,002.16	\$ 150,000.00
590-527-80200	INSPECTIONS	0.00	0.00	\$ -	\$ -
590-527-80300	ADMINISTRATIVE	0.00	0.00	\$ -	\$ -
590-527-82600	LEGAL FEES	2,000.00	0.00	\$ -	\$ 2,000.00
590-527-87000	MILEAGE & TRAVEL	0.00	8.65	\$ 10.38	\$ -
590-527-90300	LEGAL PUBLICATIONS	0.00	0.00	\$ -	\$ -
590-527-91000	INSURANCE & BONDS	0.00	0.00	\$ -	\$ -
590-527-92000	UTILITIES	35,000.00	24,738.02	\$ 29,685.62	\$ 35,000.00
590-527-93000	SHARED OPERATING COST	15,000.00	11,243.88	\$ 13,492.66	\$ 15,000.00
590-527-93001	OPERATIONS AND MAINTENA	125,000.00	103,112.70	\$ 123,735.24	\$ 150,000.00
590-527-93002	MAINTENANCE-GRINDER PUM	10,000.00	6,395.49	\$ 7,674.59	\$ 10,000.00
590-527-93100	CAPITAL COST	20,000.00	10,375.20	\$ 12,450.24	\$ 20,000.00
590-527-95500	BANK SERVICE CHARGES	0.00	0.00	\$ -	\$ -
590-527-95700	SEWER BACK-UPS	0.00	0.00	\$ -	\$ -
590-527-96200	MISCELLANEOUS	0.00	940.07	\$ 1,128.08	\$ 1,000.00
590-527-96400	REFUNDS	0.00	0.00	\$ -	\$ -
590-527-97100	LAND PURCHASE	0.00	0.00	\$ -	\$ -
590-527-97300	CAPITAL IMPROVEMENTS	700,000.00	0.00	\$ -	\$ 500,000.00
590-527-98300	NEW EQUIPMENT	0.00	371.40	\$ 445.68	\$ 1,000.00
590-527-99000	SPECIFIC OPERATING COST	45,000.00	33,039.63	\$ 39,647.56	\$ 45,000.00



## Courtland Township Lakes Proposed Budget 2024-2025

GL NUMBER	DESCRIPTION	Budget 2023-2024	YTD BALANCE 12/31/23	Est. Year End 2023-2024	Proposed Budget 2024-2025
-----------	-------------	---------------------	-------------------------	----------------------------	------------------------------

### Big Brower Lake Revenues

Fund 897 - BIG BROWER LAKE S-A

Dept 000 - GENERAL

232-000-40700	DELINQUENT INSTALLMENTS	250.00	680.00	816.00	500.00
232-000-42300	CURRENT TAXES	19,720.00	7,820.00	9,384.00	19,000.00
232-000-66400	INTEREST	0.00	0.00	0.00	0.00
232-000-66401	INTEREST	100.00	131.48	157.78	100.00
232-000-67100	MISCELLANEOUS	0.00	0.00	0.00	0.00
232-000-99900	TRANSFERS OUT	0.00	0.00	0.00	0.00
			8,631.48		19,600.00

### Big Brower Lake Expenses

Dept 530 - LAKES

232-530-75200	OFFICE SUPPLIES & POSTAGE	0.00	0.00	0.00	0.00
232-530-80100	PROFESSIONAL SERVICE	18,000.00	18,198.74	21,838.49	18,000.00
232-530-90300	LEGAL PUBLICATIONS	0.00	0.00	0.00	0.00
232-530-92000	UTILITIES	0.00	0.00	0.00	0.00
232-530-95500	BANK SERVICE CHARGES	0.00	0.00	0.00	0.00
232-530-96200	MISCELLANEOUS	0.00	0.00	0.00	0.00
			18,198.74		18,000.00

Total 1,600.00

### Little Brower Lake Revenues

Fund 898 - LITTLE BROWER LK S-A

Dept 000 - GENERAL

233-000-40700	DELINQUENT INSTALLMENTS	250.00	200.00	240.00	250.00
233-000-42300	CURRENT TAXES	9,400.00	4,800.00	5,760.00	9,500.00
233-000-66400	INTEREST	0.00	0.00	0.00	0.00
233-000-66401	INTEREST	100.00	135.15	162.18	100.00
233-000-67100	MISCELLANEOUS	0.00	0.00	0.00	0.00
233-000-99900	TRANSFERS OUT	0.00	0.00	0.00	0.00
			5,135.15		9,850.00

### Little Brower Lake Expenses

Dept 530 - LAKES

233-530-75200	OFFICE SUPPLIES & POSTAGE	0.00	0.00	0.00	0.00
233-530-80100	PROFESSIONAL SERVICE	8,500.00	8,574.69	10,289.63	8,500.00
233-530-90300	LEGAL PUBLICATIONS	0.00	0.00	0.00	0.00
233-530-92000	UTILITIES	1,200.00	918.37	1,102.04	1,200.00
233-530-95500	BANK SERVICE CHARGES	0.00	0.00	0.00	0.00
233-530-96200	MISCELLANEOUS	0.00	0.00	0.00	0.00

			9,493.06		9,700.00
				Total	150.00

### Myers Lakes Lake Revenues

Dept 000 - GENERAL

234-000-40700	DELINQUENT INSTALLMENTS	600.00	595.36	714.43	600.00
234-000-42300	CURRENT TAXES	36,000.00	20,950.60	25,140.72	36,000.00
234-000-66400	INTEREST	0.00	0.00	0.00	0.00
234-000-66401	INTEREST	300.00	437.96	525.55	300.00
234-000-67100	MISCELLANEOUS	0.00	0.00	0.00	0.00
234-000-99900	TRANSFERS OUT	0.00	0.00	0.00	0.00
			21,983.92		36,900.00

### Myers Lake Expenses

Dept 530 - LAKES

234-530-75200	OFFICE SUPPLIES & POSTAGE	0.00	0.00	0.00	0.00
234-530-80100	PROFESSIONAL SERVICE	35,000.00	39,283.42	47,140.10	35,000.00
234-530-90300	LEGAL PUBLICATIONS	0.00	0.00	0.00	0.00
234-530-92000	UTILITIES	0.00	0.00	0.00	0.00
234-530-95500	BANK SERVICE CHARGES	15.00	0.00	0.00	15.00
234-530-96200	MISCELLANEOUS	0.00	0.00	0.00	0.00
			39,283.42		35,015.00

Total 1,885.00

**Current Fund Balance \$ 62,463.47 As of 12/31/2023**

**TOWNSHIP OF COURTLAND  
RESOLUTION TO ESTABLISH  
TOWNSHIP OFFICERS' SALARY**

Resolution 2024-06

March 13, 2024

**BE IT RESOLVED**, that this resolution is subject to MCL 41.95(3). In a township that does not hold an annual meeting; the salary for officers composing the township board shall be determined by the township board.

**BE IT RESOLVED**, that as of April 1, 2024, the salary of the township board members shall be as follows:

Supervisor:	\$ _____	Annual
Clerk:	\$ _____	Annual
Treasurer:	\$ _____	Annual
Trustee:	\$ _____	Annual

**The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.**

**YEAS:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

I, Susan K. Hartman, Clerk of the Township of Courtland, a Michigan Municipal Corporation, do hereby certify that the above-captioned Resolution was adopted by the Courtland Township Board at a regular board meeting on Wednesday, March 13, 2024

\_\_\_\_\_  
Susan K. Hartman, Clerk

STATE OF MICHIGAN    )  
  ) ss.  
COUNTY OF KENT       )

I, Susan K. Hartman, the duly qualified and acting Clerk of the Township of Courtland, Kent County, Michigan (the “Township”) do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township board at the regular meeting thereof held on the 13th day of March 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 13th day of March 2024.

\_\_\_\_\_  
Susan K. Hartman, Clerk  
Township of Courtland

UNAPPROVED

MINUTES  
COURTLAND TOWNSHIP  
REGULAR BOARD MEETING  
February 14, 2024 - 7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

The meeting was called to order at 7:00 p.m. by Supervisor McConnon.

ROLL CALL:

Board Members present: Brown, Frandsen, Hartman, McConnon and Porter.

Members absent: Andersen and McIntyre

Also present: Fire Chief, Steve Mojzuk, and 7 spectators.

APPROVAL OF AGENDA:

Approval of agenda – McConnon added Agenda items D. Budget Amendment- Elections, E. Signage Quotes, F. Grant Application Approval – Fire Dept. A motion by Brown, Porter seconded to approve the agenda, as amended. All yes, motion carried.

PUBLIC COMMENT: None

Ryan Wilemski from Kent Conservation District gave a presentation on the invasive species, Bittersweet Vine, and the problems it causes for native species. KCD would like to partner with local townships to develop Drinking Water Protection Plans and Invasive Species Removal efforts to improve properties and educate residents about these issues.

Lt. Cammenga presented details about the new officers assigned to the township, including a number of incidents they responded to within the last month, dispatch and response times, and increased visibility of officers.

APPROVAL OF CONSENT AGENDA:

Consent Agenda- A motion by Frandsen, Brown seconded to approve the consent agenda.

Roll call vote; All yes; motion carried.

Approval of Minutes: Regular Board meeting January 3, 2024.

Treasurer's Report: Approval of January bills for payment- General, Sewer, Lake, and Fire Funds. A motion by Frandsen seconded by Brown to approve Treasurer's report and pay bills. All yes, motion carried.

STANDING REPORTS:

**Supervisor's Report/ Building Permits/NKSA, GVMC and GGTC –**

Building Permits- 3 new homes, 6 manufactured homes.

NKSA: McConnon reported discussion at Sewer of removing PFAS by EGLE.

GVMC: No meeting

GGTC: No meeting

The Kent County Road Commission is planning to install a round-a-bout at the intersection of 10 Mile Rd and Myers Lake Ave. They are still in the planning and acquisition phase and may be built in 2025. MDOT is considering installing a roundabout at 14 Mile and Northland Dr. This is being planned for possible build in 2027.

**Rockford Area Community Endowment:** Rockford's Got Talent event was held on February 3, 2024 and had great attendance. The program had proceeds of about \$30,000. Minutes are included in Board packet.

**Courtland Township Park & Trails:** Hartman reported that Annis Preserve boardwalk was approved to be shortened by EGLE. This will reduce the costs associated with it. A French Drain will be installed between 10 Mile and the parking area to eliminate water issues. Port-a-John will not be in place during winter/snow months.

**Fire Chief's Report:** Number of calls for January was 48. (Full report included in Board Packet). The fire chief asked the Board for authorization to apply for a grant to replace the air packs due to the manufacturer of the current ones are no longer in business and replacement parts are scarce. The grant would require a 10% match from the township.

**Zoning Board of Appeals:** One Variance Request for front & side yard variance on Brower Lake was approved.

**Planning Commission Report:** Resolution for Special Land Use of Property at 10680 Northland Dr. and Master Plan Public Review. No meeting planned for February or March.

#### OLD BUSINESS:

Soccer fields: the board discussed installing two soccer fields without irrigation to reduce the cost of the project. Frandsen moved, Brown seconded to proceed with plans for installation of two soccer fields east of the ballfield. All yes, motion carried.

#### NEW BUSINESS:

- A. Resolution 2024-04 to present draft of Master Plan for Public Comment for 63 days. Hartman moved, Brown seconded. All yes, motion carried.
- B. Resolution 2024-05 Amendment to Special Land Use of property at 10860 Northland Dr. for expansion of the Adult Foster Care home, increasing number of residents from 16 to 20. Hartman moved, Frandsen seconded. All yes, motion carried.
- C. Proposal: Sewer pump stations 2,3,4,5,7,8,9 & 10 engineering. This will allow the township to solicit bids for the entire project. Porter moved, Hartman seconded. All yes, motion carried.
- D. Budget amendment to increase the election expenses by \$15,000. Brown moved, Frandsen seconded. All yes, motion carried.
- E. Approval of sign purchases, motion to table by Frandsen, seconded by Porter. All yes, motion carried.
- F. Approval of fire department request to apply for a joint grant with other departments to replace air packs. Moved by Porter, seconded by Hartman. All yes, Motion carried.

#### PUBLIC COMMENT:

A resident commented that she was happy to see the soccer field proposal moving forward.

Another resident spoke about the redistricting of elementary students. They will be attending Meadow Ridge Elementary instead of Parkside.



BOARD MEMBER COMMENTS:

Porter- Not in favor of Northland roundabout idea.

Frandsen-

Brown-Property taxes are due today, Feb. 14. After March 1, must be paid at Kent County Treasurer's Office.

Hartman- Early Voting starts Sat., Feb 17. Feels very fortunate to have so many wonderful election inspectors, AVCB, Receiving Bd members!

McConnon-Met Sheriff Deputy today. Charter is placing fiber underground, but no maps are available for coverage areas. Looking at various sources of funds for sewer improvements, but due to our median household income, Courtland does not qualify for grants and special financing. The Board will need to decide on the upcoming fire millage for the August ballot. Suggest that we set aside some of the fund balance for future capital purchases and just do a renewal of the current millage with no increase.

Next Regular Board Meeting will be March 13, 2024, at 7:00 PM.

ADJOURNMENT:

With no further business the board meeting was adjourned at 8:15 PM.

Respectfully submitted,

Dated: \_\_\_\_\_

\_\_\_\_\_  
Susan K. Hartman, Clerk

Dated: \_\_\_\_\_

\_\_\_\_\_  
Matt McConnon, Supervisor

**COURTLAND TOWNSHIP TREASURER REPORT**

**January 31, 2024**

January 31, 2023

<b>GENERAL FUND</b>	<b>TOTAL</b>	<b>3,705,519.82</b>	2,386,194.16
CHOICE ONE CHECKING.....	1,190,818.43		
CHOICE ONE NEW CD.....	518,829.39		
MI CLASS.....	1,057,906.05		
LAKE MI CU CD #2.....	624,298.14		
KENT CO INV POOL.....	305,292.28		
CASH BOX.....	200.00		
GENERAL ESCROW.....	8,175.53		
<b>ARPA FUND</b>	<b>TOTAL</b>	<b>639,515.63</b>	910,837.33
CHOICE ONE ARPA FUND	65,446.11		
MI CLASS	574,069.52		
<b>FIRE FUND</b>	<b>TOTAL</b>	<b>944,102.74</b>	588,040.13
CHOICE ONE CHECKING.....	314,907.01		
KENT CO INV POOL.....	226,362.08		
MI CLASS.....	402,833.65		
<b>SPECIAL ASSESSMENT LAKES</b>	<b>TOTAL</b>	<b>96,066.49</b>	94,706.41
BIG BROWER # 897/232.....	19,018.77		
LITTLE BROWER # 898/233....	6,382.35		
MYERS LAKE # 899/234.....	70,665.37		
<b>SEWER</b>	<b>TOTAL</b>	<b>856,666.06</b>	486,577.45
CHOICE ONE CHECKING.....	856,666.06		
<b>TAX COLLECTION</b>	<b>TOTAL</b>	<b>477,218.22</b>	2,528,339.57
CHOICE ONE CHECKING.....	476,962.52		
MI CLASS	255.70		
<b>Tax collection not included in totals</b>		<b>6,241,870.74</b>	<b>4,466,355.48</b>

TREASURER'S 2023 - 2024 MONTHLY INTEREST

GENERAL FUND

GENERAL FUND CHECKING CHOICE ONE 1%  
 MI CLASS GENERAL FUND 5.5361%  
 KENT COUNTY FUND LEDGER 3.797%  
 CHOICE ONE CD NEW 5.125% matures 5/24  
 LMCU CD #2 5.252% matures 9/24  
 TOTAL INTEREST ON INVESTMENTS

ARPA FUND

ARPA FUND CHOICE ONE INTEREST 1%  
 MI CLASS ARPA 5.5361%  
 TOTAL INTEREST ARPA FUND

FIRE SPECIAL REVENUE FUND

FIRE FUND CHECKING CHOICE ONE 1%  
 FIRE LMCU CD .995 matured 5/4/23 to MI CLASS  
 KENT COUNTY FUND LEDGER 3.797%  
 MI CLASS FIRE FUND 5.5361%  
 TOTAL INTEREST ON INVESTMENTS

INLAND LAKES SPECIAL REVENUE FUND

232 INLAND LAKES CHOICE ONE BANK - BB  
 233 INLAND LAKES CHOICE ONE BANK - LB  
 234 INLAND LAKES CHOICE ONE BANK - ML  
 GRAND TOTAL FOR ALL LAKES 1%

SEWER ENTERPRISE FUND

2224 SEWER FUND CHECKING CHOICE ONE BANK 1%

CHOICE TAX FUND INTEREST (NOT INCLUDED IN YTD)

MI CLASS 5.5361%

MONTHLY TOTALS

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	24-Mar	YTD
	889.11	1,116.29	1,084.19	939.70	836.35	901.09	829.20	847.42	763.92	883.75			9,091.02
	0.00	3,467.02	4,388.73	4,598.95	4,768.23	4,657.92	4,851.04	4,764.07	4,951.96	4,948.40			41,396.32
	1,755.28	1,779.14	1,395.51	743.35	770.38	831.16	893.87	968.15	996.54	975.45			11,108.83
	858.34	0.00	2,058.90	2,067.39	2,075.89	2,084.44	2,093.03	2,101.65	2,115.90	2,121.89			17,577.43
	323.03	333.97	334.34	1,375.44	2,712.14	2,636.36	2,736.00	2,659.55	2,760.07	2,772.38			18,643.28
	3,825.76	6,696.42	9,261.67	9,724.83	11,162.99	11,110.97	11,403.14	11,340.84	11,588.39	11,701.87	0.00	0.00	97,816.88
	32.79	54.35	119.74	60.48	74.67	58.26	54.56	53.65	55.49	55.39		0.00	619.38
	3,536.72	3,626.16	2,808.79	2,768.94	2,587.49	2,527.59	2,632.42	2,585.23	2,687.18	2,685.23			28,445.75
	3,569.51	3,680.51	2,928.53	2,829.42	2,662.16	2,585.85	2,686.98	2,638.88	2,742.67	2,740.62	0.00	0.00	29,065.13
	121.02	89.36	61.90	52.65	46.13	33.92	22.56	72.36	62.98	82.02			644.90
	171.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			171.67
	486.81	493.43	539.84	551.16	571.21	616.27	662.77	717.84	738.90	723.26			6,101.49
	1,454.98	2,359.09	2,405.75	2,521.01	2,613.80	2,553.34	2,659.22	2,189.22	1,885.62	1,884.27			22,526.30
	2,234.48	2,941.88	3,007.49	3,124.82	3,231.14	3,203.53	3,344.55	2,979.42	2,687.50	2,689.55	0.00	0.00	29,444.36
	18.22	19.83	17.29	12.75	11.19	10.49	9.96	9.95	10.29	11.51			131.48
	18.73	20.37	17.78	13.11	11.50	10.79	10.24	10.23	10.57	11.83			135.15
	60.70	66.02	57.61	42.48	37.26	34.96	33.18	33.16	34.27	38.32			437.96
	97.65	106.22	92.68	68.34	59.95	56.24	53.38	53.34	55.13	61.66	0.00	0.00	704.59
	383.80	439.35	440.63	427.43	534.01	517.85	558.55	599.44	599.06	634.44		0.00	5,134.56
	11.87	5.31	5.27	419.26	816.25	2,579.23	1,888.55	47.13	395.07	859.05		0.00	7,026.99
	0.31	0.01	0.00	0.00	0.00	12,758.11	2,257.12	3.44	683.74	5,431.90			21,134.63
	10,111.20	13,864.38	15,731.00	16,174.84	17,650.25	17,474.44	18,046.60	17,611.92	17,672.75	17,828.14	0.00	0.00	162,165.52

Sue's Credit Card Statement

Date	Vendor	Purpose	GL #	Amount
2/7/2024	Meijer	Supplies	101-191-75200	10.06

Statement Total      10.06

101-191-75200      10.06

**Grand Totals      10.06**

Statement date:                      13-Feb-24



**COURTLAND TOWNSHIP**  
Account number ending in 3242  
For billing cycle ending 02/13/2024

New Balance  
**\$10.06**

Minimum Payment  
**\$10.06**

Payment Due  
**03/11/2024**

**Your Account Summary**



Previous Balance	\$1,179.28
Payments	-\$1,179.28
Other Credits	\$0.00
Purchases	\$10.06
Balance Transfers	\$0.00
Cash Advances	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
<b>New Balance</b>	<b>\$10.06</b>
Statement Closing Date	02/13/24
Days in Billing Cycle	32
Total Credit Limit	\$5,000.00
Available Credit	\$4,989.00
Cash Limit	\$1,000.00
Available Cash	\$1,000.00

**Your Payment Information**

New Balance	\$10.06
Minimum Payment Due	\$10.06
Past Due Amount	\$0.00
<b>Payment Due Date</b>	<b>03/11/2024</b>

**Manage your business expenses with convenient online access.**



- Make secure online payments
- Access current and historical statements, up to 7 years old
- Monitor monthly expenses

**Log in today to explore all the online possibilities!**

Issued by First National Bank of Omaha (FNBO®).

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GFUND GENERAL FUND					
02/01/2024	GFUND	31210	MISC	AUBRIE FRENCH	536.00
02/01/2024	GFUND	31211	BSA	B S & A SOFTWARE	457.00
02/01/2024	GFUND	31212	BAYES	BAYES WATER TREATMENT INC	26.00
02/01/2024	GFUND	31213	FIRST	FIRST NATIONAL BANK OF OMAHA	1,412.81
02/01/2024	GFUND	31214	KCOTREAS1	KENT COUNTY TREASURER	875.00
02/01/2024	GFUND	31215	MMTA	MICHIGAN MUNICIPAL TREASURERS ASSOC	599.00
02/01/2024	GFUND	31216	MIKA	MIKA MEYERS BECKETT & JONES PLC	2,580.50
02/01/2024	GFUND	31217	MISC	MISSION SQUARE	527.22
02/01/2024	GFUND	31218	PREIN	PREIN & NEWHOF	3,873.95
02/01/2024	GFUND	31219	PSI	PRINTING SYSTEMS, INC.	1,458.21
02/01/2024	GFUND	31220	QUILL	QUILL CORPORATION	251.28
02/01/2024	GFUND	31221	SMART	SMART SOURCE LLC	444.23
02/01/2024	GFUND	31222	VC3 INC	VC3, INC	136.50
02/01/2024	GFUND	31223	WILLIAMS	WILLIAMS & WORKS	1,032.90
02/13/2024	GFUND	31224	BSA	B S & A SOFTWARE	500.00
02/13/2024	GFUND	31225	CARROT	CARROT-TOP INDUSTRIES INC	613.60
02/13/2024	GFUND	31226	CINTAS	CINTAS	93.79
02/13/2024	GFUND	31227	CONSUMERS	CONSUMERS ENERGY	560.04
02/13/2024	GFUND	31228	DTE	DTE ENERGY	470.17
02/13/2024	GFUND	31229	MISC	KATHERINE LINIEWSKI	125.00
02/13/2024	GFUND	31230	MISC	KEITH NORMAN	125.00
02/13/2024	GFUND	31231	MISC	KEITHALEAN ENGELSMAN	125.00
02/13/2024	GFUND	31232	MAMC	MAMC	45.00
02/13/2024	GFUND	31233	MISC	MARJORIE GOULET	125.00
02/13/2024	GFUND	31234	STRATUS	STRATUS BUILDING SOLUTIONS	315.00
02/13/2024	GFUND	31235	VREDEVELD	VREDEVELD HAEFNER	951.80
02/14/2024	GFUND	31236	PLUMMERS	PLUMMERS DISPOSAL SERVICE	135.00
02/14/2024	GFUND	31237	PREIN	PREIN & NEWHOF	9,867.00
02/14/2024	GFUND	31238	SQUIRE	ROCKFORD SQUIRE NEWSPAPER	420.00
02/14/2024	GFUND	31239	VC3 INC	VC3, INC	136.50
02/14/2024	GFUND	31240	VERIZON	VERIZON	416.57
02/22/2024	GFUND	31243	APPLIED	APPLIED INNOVATION	110.58
02/22/2024	GFUND	31244	ARROW	ARROW SWIFT PRINTING	101.92
02/22/2024	GFUND	31245	MISC	BUIST ELECTRIC	20,573.00
02/22/2024	GFUND	31246	CONSUMERS	CONSUMERS ENERGY	581.17
02/22/2024	GFUND	31247	ELECTION	ELECTION SOURCE	1,008.63
02/22/2024	GFUND	31248	FIRST	FIRST NATIONAL BANK OF OMAHA	10.06
02/22/2024	GFUND	31249	HERRINGTON	HERRINGTON'S WASTE SERVICES, INC.	212.86
02/22/2024	GFUND	31250	MASTERS	MASTERS TELECOM LLC	16.39
02/22/2024	GFUND	31251	MICHWAVE	MICHWAVE TECHNOLOGIES INC	125.00
02/22/2024	GFUND	31252	MIKA	MIKA MEYERS BECKETT & JONES PLC	3,519.50
02/22/2024	GFUND	31253	PLUMMERS	PLUMMERS DISPOSAL SERVICE	135.00
02/22/2024	GFUND	31254	QUILL	QUILL CORPORATION	380.66
02/22/2024	GFUND	31255	SPLASH	SPLASH IRRIGATION INC.	420.00
02/22/2024	GFUND	31256	VENMANS	VENMAN'S LANDSCAPE SERV.	710.00
02/22/2024	GFUND	31257	WILLIAMS	WILLIAMS & WORKS	1,974.03
02/27/2024	GFUND	31258	MISC	PAT HARTMAN	950.00

GFUND TOTALS:

Total of 47 Checks:	60,063.87
Less 0 Void Checks:	0.00
Total of 47 Disbursements:	<u>60,063.87</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FFUND FIRE FUND					
02/05/2024	FFUND	6318	KLEYN	KLEYN MOBILE REPAIR, LLC	319.39
02/13/2024	FFUND	6319	AUTO	AUTO-WARES GROUP	65.97
02/13/2024	FFUND	6320	CINTAS	CINTAS	61.30
02/13/2024	FFUND	6321	EDFORD	ED KOEHN FORD LINCOLN MERCURY	78.02
02/13/2024	FFUND	6322	HARDWARE	GREAT LAKES ACE	23.94
02/13/2024	FFUND	6323	PREIN	PREIN & NEWHOF	45.00
02/13/2024	FFUND	6324	MISC	SPECTRUM	61.99
02/13/2024	FFUND	6325	STRATUS	STRATUS BUILDING SOLUTIONS	195.00
02/22/2024	FFUND	6326	CONSUMERS	CONSUMERS ENERGY	652.51
02/22/2024	FFUND	6327	DTE	DTE ENERGY	1,097.64
02/22/2024	FFUND	6328	FIRST	FIRST NATIONAL BANK OF OMAHA	178.45
02/22/2024	FFUND	6329	MICHWAVE	MICHWAVE TECHNOLOGIES INC	15.00
02/22/2024	FFUND	6330	WEX	WEX BANK	573.92
02/23/2024	FFUND	6331	COURTLAND	COURTLAND TOWNSHIP	6,379.11

FFUND TOTALS:

Total of 14 Checks:	9,747.24
Less 0 Void Checks:	0.00
Total of 14 Disbursements:	9,747.24

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank SFUND SEWER FUND					
02/01/2024	SFUND	4160	MISC	MISS DIG SYSTEM, INC	940.07
02/13/2024	SFUND	4161	PREIN	PREIN & NEWHOF	1,205.50
02/13/2024	SFUND	4162	DTE	DTE ENERGY	278.89
02/14/2024	SFUND	4163	VERIZON	VERIZON	321.84
02/22/2024	SFUND	4164	SEWER CE	CONSUMERS ENERGY	2,115.33
02/22/2024	SFUND	4165	COURTLAND	COURTLAND TOWNSHIP	2,631.65
02/22/2024	SFUND	4166	F&V	F&V OPERATIONS	9,352.68
02/22/2024	SFUND	4167	MISSDIG	MISS DIG	940.07
02/22/2024	SFUND	4168	NKSA	NORTH KENT SEWER AUTHORITY	10,270.06
02/23/2024	SFUND	4169	COURTLAND	COURTLAND TOWNSHIP	358.80

SFUND TOTALS:

Total of 10 Checks:	28,414.89
Less 0 Void Checks:	0.00
Total of 10 Disbursements:	28,414.89



03/07/2024 09:00 AM  
User: SUE  
DB: Courtland

CHECK REGISTER FOR COURTLAND TOWNSHIP  
CHECK DATE FROM 02/01/2024 - 02/29/2024

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LFUND SPECIAL ASSESSMENTS FUND					
02/22/2024	LFUND	2578	CONSUMERS	CONSUMERS ENERGY	<u>29.24</u>
LFUND TOTALS:					
Total of 1 Checks:					29.24
Less 0 Void Checks:					<u>0.00</u>
Total of 1 Disbursements:					29.24

User: SUE  
DB: Courtland

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARPA AMERICAN RESCUE PLAN ACT					
02/01/2024	ARPA	1010	MISC	KAMMINGA & ROODVOETS	196,062.82
ARPA TOTALS:					
Total of 1 Checks:					196,062.82
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					196,062.82

Receipt #	Date	Cashier	Wkstn	Received Of	Amour
C 14718	02/05/2024	ASHLEE		MARLANAKOOISTRA	100.00
C 14719	02/05/2024	ASHLEE		KEITHALEAH ENGELSMAN	125.00
C 14720	02/05/2024	ASHLEE		SEWER FUND	358.80
C 14721	02/05/2024	ASHLEE		FIRE FUND	6,379.11
C 14722	02/05/2024	ASHLEE		DANIEL & SUSANNE HANSEN	50.00
C 14723	02/06/2024	ASHLEE		IMPERIAL MUNICIPAL SERVICES	871.25
C 14724	02/06/2024	ASHLEE		JUDY JARRETT	750.00
C 14725	02/06/2024	ASHLEE		ANNA CARTER	1,000.00
C 14726	02/06/2024	ASHLEE		JOSEPH & SALLY HART	150.00
C 14727	02/06/2024	ASHLEE		WELTMAN, WEINBERG & REIS CO	35.00
C 14728	02/13/2024	ASHLEE		KATHERINE LINIEWSKI	125.00
C 14729	02/13/2024	ASHLEE		ALICE HAYWARD	100.00
C 14730	02/13/2024	ASHLEE		JEFFREY PETERSON	500.00
C 14731	02/13/2024	ASHLEE		CHRISTIANSSEN'S MICHIGAN	710.00
C 14732	02/13/2024	ASHLEE		CHRISTIANSSEN'S MICHIGAN	10.00
C 14733	02/20/2024	ASHLEE		ASHTON CHERRY	100.00
C 14734	02/20/2024	ASHLEE		CHARTER COMMUNICATIONS	15,708.15
C 14735	02/20/2024	ASHLEE		KRISTINE BROWN	250.00
C 14736	02/20/2024	ASHLEE		CURRENT TAX FUND	36,114.98
C 14737	02/20/2024	ASHLEE		CURRENT TAX FUND	45,622.14
C 14738	02/20/2024	ASHLEE		CURRENT TAX FUND	8,310.30
C 14739	02/26/2024	ASHLEE		CHERYL DILLE	100.00
C 14740	02/26/2024	ASHLEE		COLLEEN BROWN	100.00
C 14741	02/26/2024	ASHLEE		DEER TRACKS JUNCTION	50.00
C 14742	02/26/2024	ASHLEE		FIRE FUND	6,379.11
C 14743	02/26/2024	ASHLEE		SEWER FUND	358.80
C 14744	02/26/2024	ASHLEE		SEWER FUND	2,631.65
C 14745	02/26/2024	ASHLEE		OAKS OF ROCKFORD	1,062.00
C 14746	02/28/2024	ASHLEE		LORI OUZTS	10.00
C 14751	02/28/2024	ASHLEE		STATE OF MICHIGAN	165,648.00

Total of 30 Receipts

293,709.29

\*\*\* TOTAL BY GL DISTRIBUTION \*\*\*

101-000-08400	DUE FROM OTHER FUNDS	13,475.82
101-000-23000	DUE TO COUNTY MHC TAXES	177.00
101-000-23000	MHC STATE TAXES	708.00
101-000-24000	SECURITY DEPOSIT	250.00
101-000-40100	CURRENT PROPERTY TAX	35,986.44
101-000-42400	STREET LIGHTS	128.54
101-000-43000	DUE TO COUNTY MHC TAXES - TOWNSHIP	177.00
101-000-47400	CABLE TV FRANCHISE F	15,708.15
101-000-47700	BUILDING PERMITS	571.95
101-000-47800	ELECTRICAL PERMITS	100.75
101-000-47900	PLUMBING PERMITS	91.05
101-000-48000	MECHANICAL PERMITS	157.50
101-000-57300	LOCAL COMMUNITY STABILIZATION SHARE	5,039.00
101-000-57400	STATE SHARED REVENUE	160,513.00
101-000-57500	STATE SHARING PUBLIC SAFETY	96.00
101-000-60702	LAND DIVISION FEES	50.00
101-000-60800	APPEALS BOARD FEES	500.00
101-000-63400	GRAVE OPENINGS	720.00
101-000-64300	SALE OF CEMETERY LOT	2,150.00
101-000-66700	RENT	500.00
101-000-67100	MISCELLANEOUS	35.00
101-206-85100	POSTAGE 2/14/24	137.60
101-206-92000	PHONE SEPT/OCT/NOV/DEC	2,494.05
206-000-40100	CURRENT PROPERTY TAX 1/16/24-1/31/24	45,622.14
206-000-69000	911 ADDRESS SIGNS	10.00
232-000-42300	CURRENT TAXES	2,720.00
233-000-42300	CURRENT TAXES	1,000.00
234-000-42300	CURRENT TAXES	4,590.30

TOTAL - ALL GL NUMBERS:

293,709.29

\*\*\* TOTAL BY FUND \*\*\*

101	GENERAL FUND	239,766.85
206	FIRE DEPT FUND	45,632.14
232	BIG BROWER LAKE S-A	2,720.00
233	LITTLE BROWER LK S-A	1,000.00
234	MYERS LAKE S-A	4,590.30

TOTAL - ALL FUNDS:

293,709.29

COURTLAND TOWNSHIP FIRE DEPARTMENT

To the Township Board and Interested Parties

~~This shall serve as your formal and official notification from the Fire Chief.~~

March 13,2024

Treasurer's Report	\$944,102.74	Total Money
Financial Report	\$84,754.12	Total Budget Left

Bills from February 2024 =\$9,747.24

Numbers of Calls:28 for the month of February.  
76 calls for the year.

We would like to hire Isaac Slagel onto the department he has attended a couple of our training sessions and is interested in becoming a firefighter.

The old plow truck was sold for \$10,250.00 on the auction.

The paperwork has been submitted for the Air Pack grant now we just wait to find out if we receive it.

The Ladies auxiliary reports their checking account balance of \$2,957.28.

**COURTLAND FIRE DEPARTMENT**

**February 29, 2024**

<b>STEVE MOJZUK</b>	<b>703 CHIEFS WAGES</b>	<b>\$ 5,587.75</b>
<b>STEVE MOJZUK</b>	<b>71600 RETIREMENT CONTRIBUTION</b>	<b>\$ 279.39</b>
<b>STEVE MOJZUK</b>	<b>920 PHONE</b>	<b>\$ 110.00</b>
<b>GABRIEL SKELONC</b>	<b>920 PHONE</b>	<b>\$ 30.00</b>
<b>JERRY WINELAND</b>	<b>920 PHONE</b>	<b>\$ 30.00</b>
<i>Auto-Wares</i>	<b>939 ABS sensor for old 81</b>	<b>\$ 65.97</b>
<b>CINTAS</b>	<b>930 Floor mats Station 1</b>	<b>\$ 61.30</b>
<b>CONSUMERS ENERGY</b>	<b>934 Siren Electric Bill</b>	<b>\$ 32.64</b>
<b>CONSUMERS ENERGY</b>	<b>920 Station 1 Electric Bill</b>	<b>\$ 424.06</b>
<b>CONSUMERS ENERGY</b>	<b>920 Station 2 Electric Bill</b>	<b>\$ 195.81</b>
<b>DTE</b>	<b>920 Station 1 Natural Gas Bill</b>	<b>\$ 459.59</b>
<b>DTE</b>	<b>920 Station 2 Natural Gas Bill</b>	<b>\$ 638.05</b>
<b>ED KOEN</b>	<b>939 Oil Change 72</b>	<b>\$ 78.02</b>
<b>FIREFIGHTER SALARY</b>	<b>715 SOC. SEC TWP. SHARE</b>	<b>\$ 277.15</b>
<b>FIREFIGHTER SALARY</b>	<b>719 MEDICARE TWP. SHARE</b>	<b>\$ 64.82</b>
<b>FIRST BANK</b>	<b>959 See attached sheet</b>	<b>\$ 178.45</b>
<b>GREAT LAKES ACE</b>	<b>930 Fasteners</b>	<b>\$ 23.94</b>
<i>Kleyn Mobile Repair</i>	<b>939 Battery box on 21</b>	<b>\$ 319.39</b>
<i>Michwave</i>	<b>920 Sta.1 Internet</b>	<b>\$ 15.00</b>
<i>Prein&amp;Newhof</i>	<b>930 Sta. 1 water test</b>	<b>\$ 45.00</b>
<i>Spectrum</i>	<b>920 Sta.2 Internet</b>	<b>\$ 61.99</b>
<b>STRATUS BUILDING SOLUTIONS</b>	<b>930 JANITORIAL SERVICES STA.1</b>	<b>\$ 195.00</b>
<b>Wex Bank</b>	<b>771 Fuel (EXXON)</b>	<b>\$ 573.92</b>
<b>TOTAL</b>		<b>\$ 9,747.24</b>

## FIRST BANK CARD

01/23/2024	Fatzos Pizza	Training Food	959	\$88.10
02/06/2023	Office Max	Mouse for sta. 1	930	\$64.78
02/12/2023	GR. Central Iron & Steel	Metal for Bracket 81	97701	\$25.57

Total =\$178.45

930=\$64.78.

959=\$88.10

97701=\$25.57



**Courtland Township Fire Department**  
Rockford, MI

INCIDENT TYPE	# INCIDENTS
100 - Fire, other	1
143 - Grass fire	1
311 - Medical assist, assist EMS crew	7
320 - Emergency medical service, other	2
381 - Rescue or EMS standby	1
424 - Carbon monoxide incident	1
444 - Power line down	1
611 - Dispatched and cancelled en route	4
661 - EMS call, party transported by non-fire agency	9
733 - Smoke detector activation due to malfunction	1
<b>Total:</b>	<b>28</b>

**Report Criteria**

Agency Name: Is Equal To Courtland Fire Department  
Basic Incident Date Time: Is Equal To Last Month

**Courtland Township Sign Proposal**

1/24/2024

<b>PHASE 1</b>	
<b>Working name</b>	<b>Berrigan Rd Entr.</b>
<b>Size #1</b>	4'(h) x 8'(w) (48"x86")
<b>Size #2</b>	4'(h) x 6'(w) (48"x72")
<b>Logo</b>	Yes

<b>Annls Preserv</b>	4'(h) x 6'(w) (48"x72")
<b>Cemetery</b>	4'(h) x 8'(w) (48"x86")
<b>Cemetery</b>	4'(h) x 6'(w) (48"x72")
<b>COURTLAND TOWNSHIP</b>	<b>COURTLAND TOWNSHIP</b>
<b>COURTLAND TOWNSHIP</b>	<b>COURTLAND TOWNSHIP</b>
<b>COURTLAND TOWNSHIP</b>	<b>COURTLAND TOWNSHIP</b>
<b>ANNIS FISH HATCHERY PRESERVE</b>	<b>ANNIS FISH HATCHERY PRESERVE</b>

**Details from sign co:** Postema Sign & Graphics - Ross Postema, Ross@postemasign.com, 616.466.0260 (GR)

Can an add'l sign be hung below in the future: Yes

**Material Description:** polyethylene sheet with multiple layers of contrasting colors. It will not rot and is environmentally stable.

**Lettering Mat'l Description:** It will be milled down to expose the inner core layer of the polyethylene sheet.

**Post Mat'l Descript & Size:** stained pressure treated 4"x4" for the smaller sign. Stained pressure treated 6"x6" for the larger sign.

**Delivery Lead Time:** 6-7 weeks

**Sample of all Mat'l provided:** can be supplied if needed

**Concept drawings provided:** yes

**COST ESTIMATE:**

<b>SIZE #1</b>			
<b>Set Up cost:</b>			
Sign cost: \$	2,895.00	\$	2,890.00
Installation Time/Cost: \$	635.00	\$	635.00
Other Costs (describe):			
<b>#1 TOTAL COST: \$</b>	<b>3,530.00</b>	<b>\$</b>	<b>3,525.00</b>
<b>SIZE #2</b>			
<b>Set Up cost:</b>			
Sign cost: \$	2,645.00	\$	2,640.00
Installation Time/Cost: \$	635.00	\$	635.00
Other Costs (describe):			
<b>#2 TOTAL COST: \$</b>	<b>3,280.00</b>	<b>\$</b>	<b>3,275.00</b>



Milan Metal Systems

Reporting Currency: USD  
Exchange Rate:

Enty Account Sub CC Eff Date GL Reference Document Description Address Name Debit Credit Balance

Enty Account Sub CC	Eff Date	GL Reference	Document Description	Address Name	Debit	Credit	Balance
9950 1300			Milan Metal Systems*Inventory-Raw				
9950 1300	04/11/19	IC190411759201	ISS-WO			54.59	
9950 1300	04/11/19	IC190411762601	ISS-WO			507.82	
9950 1300	04/11/19	IC190411764901	ISS-WO			57.81	
9950 1300	04/11/19	IC190411767101	ISS-WO			72.28	
9950 1300	04/12/19	IC190412000201	ISS-WO			6,896.34	
9950 1300	04/12/19	IC190412004001	ISS-WO			551.78	
9950 1300	04/12/19	IC190412006701	ISS-WO			17.25	
9950 1300	04/12/19	IC190412012201	ISS-TR			1,955.36	
9950 1300	04/12/19	IC190412012201	RCT-TR		1,955.36		
9950 1300	04/12/19	IC190412021901	ISS-TR			5,997.78	
9950 1300	04/12/19	IC190412021901	RCT-TR		4,473.80		
9950 1300	04/12/19	IC190412026101	ISS-WO			6.98	
9950 1300	04/12/19	IC190412031401	ISS-WO			1,479.14	
9950 1300	04/12/19	IC190412036101	ISS-WO			19,509.16	
9950 1300	04/12/19	IC190412050401	ISS-TR			17,650.10	
9950 1300	04/12/19	IC190412050401	RCT-TR		11,254.56		
9950 1300	04/12/19	IC190412051201	ISS-WO			6,095.10	
9950 1300	04/12/19	IC190412056101	ISS-WO			2,052.51	
9950 1300	04/12/19	IC190412058801	ISS-WO			4,695.83	
9950 1300	04/12/19	IC190412061301	ISS-WO			471.07	
9950 1300	04/12/19	IC190412063301	ISS-WO			6,777.64	
9950 1300	04/12/19	IC190412066601	ISS-WO			8,296.36	
9950 1300	04/12/19	IC190412068901	ISS-WO			488.13	
9950 1300	04/12/19	IC190412071801	ISS-WO			1,701.16	
9950 1300	04/12/19	IC190412073701	ISS-WO			16,287.80	
9950 1300	04/12/19	IC190412081701	RCT-TR		21,243.91		
9950 1300	04/12/19	IC190412081701	ISS-TR			5,997.78	
9950 1300	04/12/19	IC190412082001	ISS-WO			5,997.78	
9950 1300	04/12/19	IC190412087101	ISS-WO			5,997.78	

**Courtland Township Sign Proposal**

1/19/2024

**PHASE 1**

<b>Working name</b>	<b>Berrigan Rd Entr.</b>	<b>Cemetery</b>	<b>Annls Preserv</b>
<b>Size #1</b>	4'(h) x 8'(w) (48"x96")	4'(h) x 8'(w) (48"x96")	4'(h) x 6'(w) (48"x72")
<b>Size #2</b>	4'(h) x 6'(w) (48"x72")	4'(h) x 6'(w) (48"x72")	3'(h) x 6'(w) (36"x72")
<b>Logo</b>	Yes	Yes	Yes

COURTLAND TOWNSHIP      COURTLAND TOWNSHIP      COURTLAND TOWNSHIP      COURTLAND TOWNSHIP

**Text**      FIRE DEPARTMENT TOWNSHIP OFFICE PARK      CEMETERY      ANNIS FISH HATCHERY PRESERVE

<b>Reflective letters</b>	Yes	Yes	No
<b>Sides</b>	2	2	1
<b>Overall height, installed</b>	6'	6'	6'

**Details from sign co:** Signs With Design Alexis Ader, signswithdesign@gmail.com 616-874-9007 (Rockford)

Can an add'l sign be hung below in the future: yes, eye bolts or hooks would need to be inserted into the bottom of the frame

**Material Description:** A two-sided pre-finished aluminum composite panel, consisting of two 0.30 mm aluminum sheets laminated to both sides of a black polyethylene core.

**Lettering Mat'l Description:** 3M reflective vinyl and printed graphics

**Post Mat'l Descript & Size:** see other attachment

**Delivery Lead Time:** 3-4 weeks

**Sample of all Mat'l provided:**

**Concept drawings provided:**

**COST ESTIMATE:**

<b>SIZE #1</b>	Set Up cost: \$	255.00 \$	255.00 \$	255.00
	Sign cost: \$	2,125.00 \$	2,125.00 \$	1,680.00
	Installation Time/Cost: \$	220.00 \$	220.00 \$	220.00
	Other Costs (describe):			
	<b>#1 TOTAL COST: \$</b>	<b>2,600.00 \$</b>	<b>2,600.00 \$</b>	<b>2,155.00</b>
<b>SIZE #2</b>	Set Up cost: \$	255.00 \$	255.00 \$	255.00
	Sign cost: \$	1,920.00 \$	1,920.00 \$	1,610.00
	Installation Time/Cost: \$	220.00 \$	220.00 \$	220.00
	Other Costs (describe):			
	<b>#2 TOTAL COST: \$</b>	<b>2,395.00 \$</b>	<b>2,395.00 \$</b>	<b>2,085.00</b>

**Courtland Township Sign Proposal**

1/8/24

**PHASE 1**

<b>Working name</b>	<b>Berrigan Rd Entr.</b>	<b>Cemetery</b>	<b>Annls Preserv</b>
<b>Size #1</b>	4'(h) x 8'(w) (48"x86")	4'(h) x 8'(w) (48"x86")	4'(h) x 6'(w) (48"x72")
<b>Size #2</b>	4'(h) x 6'(w) (48"x72")	4'(h) x 6'(w) (48"x72")	3'(h) x 6'(w) (36"x72")
<b>Logo</b>	Yes	Yes	Yes

COURTLAND TOWNSHIP COURTLAND TOWNSHIP COURTLAND TOWNSHIP  
 FIRE DEPARTMENT TOWNSHIP OFFICE PARK CEMETERY ANNIS FISH HATCHERY PRESERVE

<b>Reflective letters</b>	Yes	Yes	No
<b>Sides</b>	2	2	1
<b>Overall height, installed</b>	6'	6'	6'

**Details from sign co:** Freshcoast Signs & Graphics - Jeff Cory, jeff@freshcoastsigns.com 616-414-4996 (Spring Lake)

Can an add'l sign be hung below in the future: yes  
 Material Description: ACM panels, ACM panels, yes  
 Lettering Mat'l Description: 3M Reflective vinyl 3M Reflective vinyl, 3M calendered vinyl

<b>Post Mat'l Descript &amp; Size:</b>	POST STRUCTURE- PAIR OF 4" X 8' ROUND SMOOTH POLES WITH 4DB DECO BALL FINALS AND RB46 BASES	POST STRUCTURE- PAIR OF 4" X 8' ROUND SMOOTH POLES WITH 4DB DECO BALL FINALS AND RB46 BASES	POST STRUCTURE- PAIR OF 4" X 8' ROUND SMOOTH POLES WITH 4DB DECO BALL FINALS AND RB46 BASES
<b>Delivery Lead Time:</b>	60 days	60 days	60 days

Sample of all Mat'l provided:

**COST ESTIMATE:**

<b>SIZE #1</b>	Set Up cost:	\$10.00	\$10.00	\$10.00
	Sign cost:	\$2,334.92	\$2,544.00	\$2,463.66
	Installation Time/Cost:	\$670	\$670	\$670

Other Costs (describe): Graphic Design= \$50.00/Taxes \$145.86 Graphic Design= \$50.00/Taxes \$145.86 Graphic Design= \$50.00/Taxes \$145.86

**#1 TOTAL COST:** \$3,210.76 \$3,419.86 \$3,339.52

**SIZE #2**

Set Up cost:	
Sign cost:	
Installation Time/Cost:	
Other Costs (describe):	
<b>#2 TOTAL COST:</b>	



7475 South Division Avenue, Grand Rapids, MI 49548 Phone (616) 455-0260 Fax (616) 455-0272

www.postemasign.com

**STRUCTURE**

- Single sided sign
- .75" Plastic composite Green/White/Green
- 4"x4" stained wood posts
- Posts to be direct buried in concrete
- 1" aluminum angle attachment brackets

**FACES**

- Lettering routed into plastic
- ACM Polymetal panel with vinyl graphics applied



72 in

42 in

72 in



**Courtland Township  
Fire Department  
Township Office  
Park**



Courtland Township  
secondary entrance

Rendering Approval: \_\_\_\_\_ Date: \_\_\_\_\_



7475 South Division Avenue, Grand Rapids, MI 49548 Phone (616) 455-0260 Fax (616) 455-0272

www.postemasign.com

**STRUCTURE**

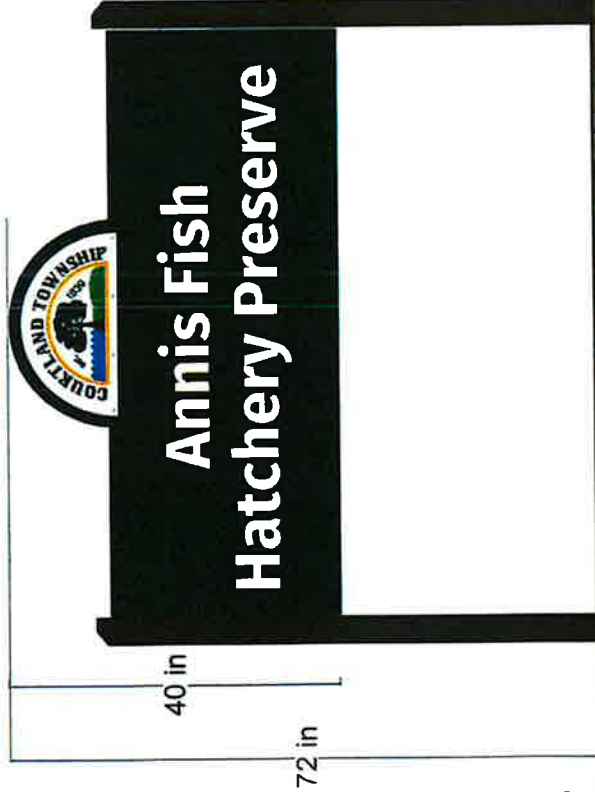
- Single sided sign
- .75" Plastic composite Green/White/Green
- 4"x4" stained wood posts
- Posts to be direct buried in concrete
- 1" aluminum angle attachment brackets

**FACES**

- Lettering routed into plastic
- ACMI Polymetal panel with vinyl graphics applied



72 in



Annis Fish Hatchery Preserve



Rendering Approval: \_\_\_\_\_

Date: \_\_\_\_\_



7475 South Division Avenue, Grand Rapids, MI 49548 Phone (616) 455-0260 Fax (616) 455-0272

www.postemasign.com

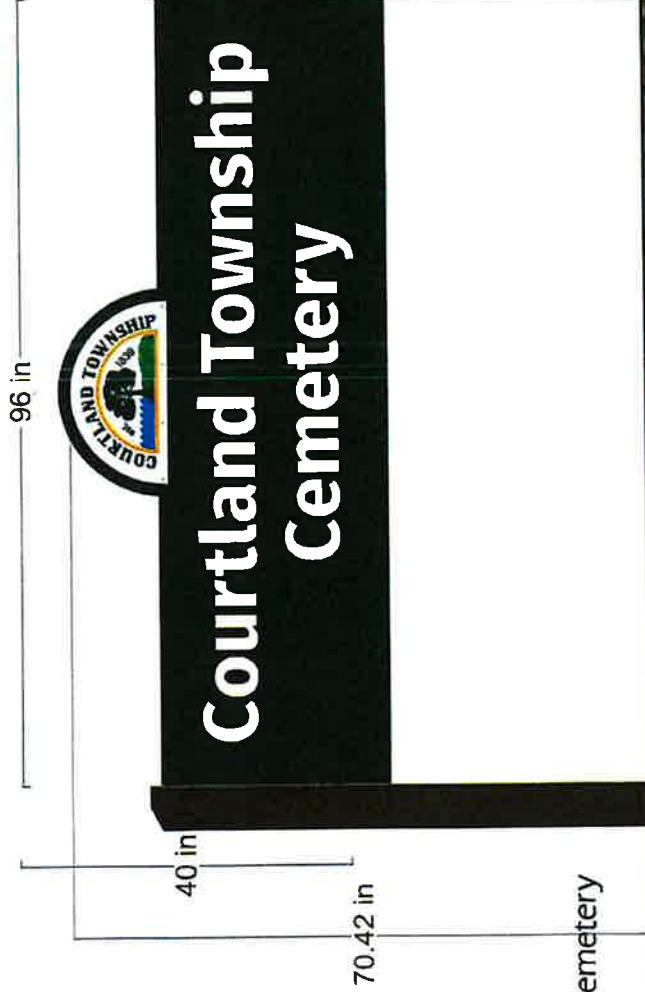


STRUCTURE

- Single sided sign
- .75" Plastic composite Green/White/Green
- 6"x6" stained wood posts
- Posts to be direct buried in concrete
- 1.5" aluminum angle attachment brackets

FACES

- Lettering routed into plastic
- ACM Polymetal panel with vinyl graphics applied



Courtland Township Cemetery main sign

Rendering Approval: \_\_\_\_\_ Date: \_\_\_\_\_



Published on Courtland Township, MI (<https://www.courtlandtwpmi.gov>)

Home > Fee Schedule

## Fee Schedule

Application fees and escrow deposits must be made at the time of application. Escrow fees, in addition to the initial deposit, shall be paid in \$1,000.00 increments when the Escrow Account drops below \$500.00.

\*Misc. Escrow amounts may be set by the Zoning Administrator to cover additional costs as needed in increments of \$500.00.

Application Type / Fee Amount	
Zoning Board of Appeals	\$500.00 + Escrow**
Construction Board of Appeals	\$200.00 + Escrow**
Zoning Compliance Permit	\$200.00 + Escrow**
Site Plan Review	\$500.00 + \$2,000.00 Escrow
Special Use	\$600.00 + \$2,000.00 Escrow
Rezoning (other than PUD)	\$600.00 + \$2,000.00 Escrow
Planned Unit Development (PUD)	\$600.00 + \$4,000.00 Escrow
Plat (Subdivision) or Site Condo	\$600.00 + \$4,000.00 Escrow
Private Road (Special Use)	\$500.00 + \$4,000.00 Escrow
Mineral Extraction-Special Use Annual Permit	\$2,000.00 + \$4,000.00 Escrow \$500.00
Storm Water Permit	\$200.00
Other/Miscellaneous	\$200.00 + Escrow**
Special Meeting Planning Commission or ZBA	\$500.00 + Application Fee
Land Division Application	\$50.00

### Cemetery Fees April 1, 2023 - March 31, 2024

#### Cemetery Lots:

Residents: \$150.00

Non-Residents: \$250.00

Saturday Burial - \$175.00 extra

Sunday Burial - \$320.00 extra

Winter Burials - \$430.00 extra (snowplowing & thawing)

#### Burials:

Adult: \$560.00

Child: \$385.00

Infant: \$365.00

Cremation: \$280.00

Burials at 4:00 pm and later any day, funerals lasting after 4:00 pm and graveside burials

beginning after 2:30 pm will incur an additional fee of \$95.00 to above cost.

**Agricultural Building Permit**

\$50.00

**Junkyard Annual License**

\$50.00

**NSF Check Fee**

Bank Cost

**Hall Rental Fee**

\$100.00 + \$125 Deposit

**Pavilion Rental Fee**

\$50.00 + \$100 Deposit

---

**Sewer Fees**

**Trunkage (Hook-up)**

\$2,600.00 per unit plus \$3,420.00 North Kent Sewer Authority fee

**Availability**

\$3,700.00 per unit

**DPW Inspection fee**

\$74.00 per hour

**Quarterly usage**

\$330.00 per quarter (in advance)

Source URL: <https://www.courtlandtwpmi.gov/home/pages/fee-schedule>



## Pricing for Cemetery Lots

### **Algoma Township**

Resident: \$300

Non-Resident: \$300

### **Cannon Township**

Resident: \$300

Non-Resident: \$700

Non-Resident immediate family: \$400 (resident purchases for non-resident family members)

### **Plainfield Township**

Resident: \$600

Non-Resident: \$600

### **Solon Township**

Resident: \$100 p/lot or with family history

Non-Resident: \$ NA

### **Sparta Village**

Resident: \$300

Non-Resident: \$500

### **Village of Sand Lake**

Resident: \$200

Non-Resident: \$350

### **Spencer Township**

Resident: \$100

Non-Resident: \$ NA

### **City of Rockford**

Resident: \$600

Non-Resident: \$ NA